

<b>Title of Report:</b>	<b>Actions from previous meetings</b>
<b>Report to be considered by:</b>	Overview and Scrutiny Management Commission
<b>Date of Meeting:</b>	24 February 2015

**Purpose of Report:** To advise the Commission of the actions arising from previous meetings

**Recommended Action:** To note the report

<b>Overview and Scrutiny Management Commission Chairman</b>	
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## 1. Introduction

This report provides the Overview and Scrutiny Management Commission with an update on the actions arising from meetings held 27 January 2015.

## 2. Actions

- 2.1 **Resolution:** Officers would provide an explanation around how the number of tasks visited on the Council website was identified.

**Action/ Response:** The transactions included in quarter 2 report refer to bins and waste collection, reporting potholes, viewing planning applications, applying for a job with the council, finding school dates, renewing library loans, updating personal details, paying council tax, checking benefits. Due to the seasonal variation of the number of transactions on some of the tasks, this year the reported number of tasks varies from quarter to quarter taking into consideration the level of demand on tasks overall. Plans are being made for future quarters to report the number of transactions on the top 10 most requested tasks.

## Appendix

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None