

### Actions from previous meeting

Ref No.	Date of meeting(s) raised	Item	Action	Responsible Officer	Comment / Update
Dec19 - Ac1	9th December 2019	De-delegation proposals 2020/21	The threshold for the Primary Schools in Financial Difficulty Fund would be checked.		A threshold of £200k was agreed by the Schools' Forum in December 2018.
Dec19 - Ac2	9th December 2019	De-delegation proposals 2020/21	Melanie Ellis to ensure that pupil numbers were included within the next de-delegation report.	Melanie Ellis	An updated report will be included with the agenda for 20th January 2020.
Dec19 - Ac3	9th December 2019	Additional Funding Criteria	A report would be brought to a future meeting of the Heads' Funding Group in 2020 including proposals and implications for schools under increased pressure due to higher numbers of SEN pupils.	Jane Seymour	This will be placed on the Work Programme for July 2020.
Dec19 - Ac4	9th December 2019	Schools Funding Formula and Consultation	A summary document be included with the consultation with schools.	Melanie Ellis	Completed. This was included with the consultation documentation for schools.
Dec19 - Ac5	9th December 2019	Schools Funding Formula and Consultation	Schools should be listed alphabetically within the consultation document.	Melanie Ellis	Completed.

### Ongoing Actions

Ref No.	Date of meeting(s) raised	Item	Action	Responsible Officer	Comment / Update
Jan19 - Ac1	Ongoing	Membership	An election be conducted for the position of Secondary Governor Representative on the Schools' Forum.	Jessica Bailiss	An election is scheduled to take place at the beginning of the financial year 2020/21.