

### Actions from previous meeting

| Ref No.   | Date of meeting(s) raised | Item  | Action  | Responsible Officer         | Comment / Update  |
|-----------|---------------------------|---|---|-----------------------------|---|
| Mar20-Ac1 | 9th March 2020            | High Needs Block Budget 2020/21                                   | Melanie Ellis would review guidance regarding the charging of interest and report back to a future Forum meeting.                           | Melanie Ellis               | Melanie Ellis to provide an update on this at Schools' Forum in June 2020.  |
| Mar20-Ac2 | 9th March 2020            | Early Years Funding Block Budget 2020/21                          | A deliverable deficit recovery plan to be formed by the Early Years Funding Group and reported on to the Schools' Forum in June 2020.       | Avrill Allenby              | An update will be provided at the meeting on 15th June 2020.  |
| Mar20-Ac3 | 9th March 2020            | A long term view of the HNB Budget and impact of the SEN Strategy | A report on a deficit recovering plan for the DSG would be brought to the next meeting of the Schools' Forum on 15 <sup>th</sup> June 2020. | Ian Pearson / Melanie Ellis | There is new guidance expected on this from the DfE. Details on the recovery plan for West Berkshire will be provided in due course once this guidance has been received. |

### Ongoing Actions

| Ref No.   | Date of meeting(s) raised | Item       | Action  | Responsible Officer | Comment / Update   |
|-----------|---------------------------|------------|---|---------------------|--|
| Jan19-Ac1 | Ongoing                   | Membership | An election be conducted for the position of Secondary Governor Representative on the Schools' Forum. | Jessica Bailiss     | An election took place in May 2020 however, there were no nominations. Another election will be run later in the year. |