

**West Berkshire Council Forward Plan
6 October 2020 - 31 January 2021**

Key:	C = Council
	DOD = Delegated Officer Decision
	EX = Executive
	GE = Governance and Ethics Committee
	HWB = Health and Wellbeing Board
	ID = Individual Decision
	PC = Personnel Committee
	PP = Joint Public Protection Committee

Reference	Item	Purpose	Decision Body	Month/Year	Executive	ID	Date Report Published	Council	Governance and Ethics Committee	OSMC	Other	Officer and Contact No	Directorate	Lead Member	Consultee(s)	Part II	Call In
EX3965	Proposals for Future Community Infrastructure Levy spending	The purpose of this report is reshape the priorities that CIL income is used to support. The reports seeks to review CIL income to provide further support for community led schemes as well as reshape support so that it is more closely aligned to the Council Strategy approved last year which in turn reflects the Adopted Local Plan	EX	01 October 2020	15/10/20 EX		07/10/20					Joseph Holmes	Resources	Planning and Housing			
EX3951	Communications and Engagement Strategy	To present the Council's Communications and Engagement Strategy for approval	EX	01 October 2020	15/10/20 EX		07/10/20					Nick Carter	Resources	Leader, District Strategy and Communications		No	Yes
EX3952	Risk Management Strategy	To set out the overarching framework for managing risk at the Council, the Council's risk appetite and latest Corporate Risk Register.	EX	01 October 2020	15/10/20 EX		07/10/20		16/11/20 GE			Joseph Holmes	Resources	Internal Governance		No	Yes
EX3956	Response to OSMC Report on London Road Industrial Estate	To consider the response to the OSMC report on London Road Industrial Estate.	EX	01 October 2020	15/10/20 EX		07/10/20					Joseph Holmes	Resources	Finance and Economic Development		No	No
ID3941	Discretionary Housing Payments Policy - Update	To agree amendments to the existing policy.	ID	01 October 2020		06/10/20	28/09/20					Liz Martin	Place	Planning and Housing			
ID3920	West Berkshire Council Forward Plan 10 Nov 2020- 28 Feb 2021	To agree the Forward Plan for the next four months.	ID	01 October 2020		08/10/20	30/09/20					Moir Fraser	Resources	Leader, District Strategy and Communications		No	No
ID3943	Winter Service Plan 2020-21	To approve the Winter Service Plan 2020-21	ID	01 October 2020		15/10/20	07/10/20					Andrew Reynolds	Place	Transport and Countryside		No	Yes
	Shared Services		OSMC	01 October 2020			28/09/20			06/10/20		Gordon Oliver	Resources	Internal Governance			No
EX3888	Leisure Strategy	To agree the Council's Leisure Strategy.	EX	01 November 2020	19/11/20 EX		11/11/20					Paul Anstey	Place	Public Health & Community Wellbeing, Leisure and Culture		No	Yes
EX3807	Cultural Heritage Strategy	To adopt the Council's Cultural Strategy post the consultation exercise.	EX	01 November 2020	19/11/20 EX		11/11/20					Paul James	Environment	Public Health & Community Wellbeing, Leisure and Culture		No	Yes
EX3960	Approval of LRIE Development Brief	To approve the Development Brief for the London Road Industrial Estate	EX	01 November 2020	19/11/20 EX		11/11/20					Bill Bagnell	Resources	Finance and Economic Development		No	Yes
EX3963	Walnut Close Care Home post consultation report <i>(Paragraph 6 - information relating to proposed action to be taken by the Local Authority)</i>	To report on the outcome of the public consultation in relation to the delivery of West Berkshire Council's in house care home services as a result of the impact of Covid-19.	EX	01 November 2020	19/11/20 EX		11/11/20					Sara Ross	People	Adult Social Care		Yes	No
EX3969	Short Stay (Respite) Services for Adults With Learning Disabilities	To re-tender the current contract as this comes to an end in December 2020.	EX	01 November 2020	19/11/20 EX		11/11/20					Rebecca Braithwaite	People	Adult Social Care	Service users and their families/carers, existing provider, Legal, Adult Social Care colleagues, other relevant service providers	Yes	No
GE3864	Internal Audit Interim Report 2020/21	To update the Committee on the outcome of internal audit work.	GE	01 November 2020			06/11/20		16/11/20 GE			Julie Gilhespy	Resources	Internal Governance		No	Yes
GE3824	External Audit Fee 2020-21	To present to members the Audit Fee Letter for 2020/21 from Grant Thornton. The letter sets out the fee for the audit in line with the prescribed scale fee set by the Public Sector Audit Appointments Ltd (PSAA).	GE	01 November 2020			06/11/20		16/11/20 GE			Shannon Coleman-Slaughter	Resources	Internal Governance		No	Yes
EX3886	Key Accountable Performance 2020/21: Quarter Four	To report Q4 outturns for the Key Accountable Measures which monitor performance against the 2020/21 Council Performance Framework. To provide assurance that the objectives set out in the Council Strategy and other areas of significant activity are being managed effectively. To present, by exception, those measures that are predicted to be 'amber' or 'red' and provide information on any remedial action taken and the impact of that action. To recommend changes to measures/targets as requested by services.	EX	01 July 2021	01/07/21 EX		tbc			20/04/21		Catalin Bogos	Resources	Internal Governance		No	

**West Berkshire Council Forward Plan
6 October 2020 - 31 January 2021**

Key:	C = Council
	DOD = Delegated Officer Decision
	EX = Executive
	GE = Governance and Ethics Committee
	HWB = Health and Wellbeing Board
	ID = Individual Decision
	PC = Personnel Committee
	PP = Joint Public Protection Committee

GE3820	Summary of Draft West Berkshire Council Financial Statements 2019/20	To present the draft West Berkshire Council Financial Statements 2019/20.	GE	01 November 2020			06/11/20			16/11/20 GE			Shannon Coleman-Slaughter	Resources	Finance and Economic Development		No	Yes
GE3689	External Audit Plan 2020-21	To provide Members with a copy of the External Audit Plan for 2020-21	GE	01 November 2020			06/11/20			16/11/20 GE			Shannon Coleman-Slaughter	Resources	Internal Governance		No	Yes
GE3954	Response to the Audit Review of the Governance and Ethics Committee	To provide an update on progress on implementing the recommendations as set out in the review of the Committee	GE	01 November 2020			06/11/20			16/11/20 GE			Julie Gilhespy	Resources	Internal Governance		No	Yes
GE3934	External Auditors Report on the Financial Statements	To receive the report from the external auditors.	GE	01 November 2020			06/11/20			16/11/20 GE			Shannon Coleman-Slaughter	Resources	Finance and Economic Development		No	Yes
ID3921	West Berkshire Council Forward Plan 8 Dec 2020- 31 March 2021	To agree the Forward Plan for the next four months.	ID	01 November 2020		05/11/20	28/10/20						Moir Fraser	Resources	Leader, District Strategy and Communications		No	No
ID3922	West Berkshire Council Forward Plan 31 Dec 2020- 30 April 2021	To agree the Forward Plan for the next four months.	ID	01 November 2020		26/11/20	18/11/20						Moir Fraser	Resources	Leader, District Strategy and Communications		No	No
C3933	Health Scrutiny arrangements across Buckinghamshire, Oxfordshire and Berkshire West (BOB)	To consider the proposal to form a new mandatory committee with health scrutiny powers to consider matters affecting patient flow across the whole Buckinghamshire, Oxfordshire and Berkshire West (BOB) geography.	C	01 December 2020			25/11/20	03/12/20 C					Gordon Oliver	People	Public Health & Community Wellbeing, Leisure and Culture		No	No
EX3902	Approval to adopt a new Housing Allocations Policy	To seek approval to implement the new Housing Allocations Policy following consultation	EX	01 December 2020	17/12/20 EX		09/12/20						Fidelis Ukwenu/Janet Weekes	Place	Planning and Housing	Wide range of partners, stakeholders and service users	No	No
EX3884	Key Accountable Performance 2020/21: Quarter Two	To report Q2 outturns for the Key Accountable Measures which monitor performance against the 2020/21 Council Performance Framework. To provide assurance that the objectives set out in the Council Strategy and other areas of significant activity are being managed effectively. To present, by exception, those measures that are predicted to be 'amber' or 'red' and provide information on any remedial action taken and the impact of that action. To recommend changes to measures/targets as requested by services.	EX	01 December 2020	17/12/20 EX		09/12/20			26/01/21			Catalin Bogos	Resources	Internal Governance		No	Yes
EX3962	Alarms Planned and Reactive Maintenance	To award the contract.	EX	01 December 2020	17/12/20 EX		09/12/20						Karen Felgate	Resources	Finance and Economic Development		No	No
EX3964	Response to Safer Schools Motion	To provide a response to a motion proposed at the 05 March 2020 Council meeting.	EX	01 December 2020	17/12/20 EX		09/12/20						Neil Stacey	Place	Transport and Countryside			
EX3966	Response to the Power to Communities Motion	To provide a response to a motion proposed at the 05 March 2020 Council meeting.	EX	01 December 2020	17/12/20 EX		09/12/20						Jon Winstanley	Place	Environment			
ID3923	West Berkshire Council Forward Plan 3 Feb 2021- 31 May 2021	To agree the Forward Plan for the next four months.	ID	01 December 2020		31/12/20	21/12/20						Moir Fraser	Resources	Leader, District Strategy and Communications		No	No
EX3909	Capital Financial Performance Report - Q2 of 2020/21	To present the Q2 capital financial performance for Members to note.	EX	01 January 2021	14/01/21 EX		06/01/21						Shannon Coleman-Slaughter	Resources	Finance and Economic Development		No	No
EX3908	Revenue Financial Performance Report - Q2 of 2020/21	To inform Members of the latest financial performance of the Council.	EX	01 January 2021	14/01/21 EX		06/01/21						Melanie Ellis	Resources	Finance and Economic Development		No	No
EX3961	Care Homes Catering (Paragraph 3 - information relating to the financial/business affairs of a particular person)	To award the contract for West Berkshire Council Care Homes and Resource Centre catering	EX	01 January 2021	14/01/21 EX		06/01/21						Zoe Campbell	Resources	Adult Social Care		Yes	No