

Notice of Meeting



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Personnel Committee

Friday, 28th June, 2019 at 10.00 am
in Meeting Room F3 Council Offices
Market Street Newbury

Note: The Council broadcasts some of its meetings on the internet, known as webcasting. If this meeting is webcasted, please note that any speakers addressing this meeting could be filmed. If you are speaking at a meeting and do not wish to be filmed, please notify the Chairman before the meeting takes place. Please note however that you will be audio-recorded.

Date of despatch of Agenda: Thursday, 20 June 2019

For further information about this Agenda, or to inspect any background documents referred to in Part I reports, please contact Moira Fraser / Janet Giddings on (01635) 519045/519422

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Further information and Minutes are also available on the Council's website at www.westberks.gov.uk



WestBerkshire
C O U N C I L

To: Councillors Dennis Benneyworth, Jeff Brooks (*Vice Chairman*), Nassar Kessell, Garth Simpson (*Chairman*) and Howard Woollaston

Substitutes: Councillors Adrian Abbs, Lee Dillon, Richard Somner and Joanne Stewart

Agenda

Part I

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1. **Apologies for Absence**
To receive apologies for inability to attend the meeting (if any).
2. **Minutes** 5 - 8
To approve as a correct record the Minutes of the meetings of the Committee held on 15 April 2019 and the 21 May 2019.
3. **Declarations of Interest**
To remind Members of the need to record the existence and nature of any personal, disclosable pecuniary or other registrable interests in items on the agenda, in accordance with the Members' [Code of Conduct](#).
4. **Update on Apprenticeships and Work Experience Policy (P3705)** 9 - 44
Purpose: To update Members on the progress made so far on the use of the Apprenticeship Levy since the levy was introduced in April 2017, set out the direction of travel for apprenticeships which will sit be embedded in the Workforce Strategy and to set out how the Council will utilise the work experience programme to support the recruitment of young apprentices with specific focus on school leavers and those from disadvantaged groups such as looked after children.

Sarah Clarke
Head of Legal and Strategic Support

If you require this information in a different format or translation, please contact Moira Fraser on telephone (01635) 519045.

