

# Notice of Meeting

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## **Governance and Ethics Committee**

**Monday, 27th September, 2021 at 6.30pm**  
in the Council Chamber, Council Offices,  
Market Street, Newbury

This meeting can be streamed live here:

[Governance and Ethics Committee - Monday 27 September 2021 - YouTube](#)

Date of despatch of Agenda: Friday, 17 September 2021

For further information about this Agenda, or to inspect any background documents referred to in Part I reports, please contact Stephen Chard on 01635 519462  
e-mail: [stephen.chard@westberks.gov.uk](mailto:stephen.chard@westberks.gov.uk)

Further information and Minutes are also available on the Council's website at [www.westberks.gov.uk](http://www.westberks.gov.uk)



**WestBerkshire**  
C O U N C I L

**Agenda - Governance and Ethics Committee to be held on Monday, 27 September 2021**  
(continued)

**To:** Councillors Jeff Beck, Jeremy Cottam (Vice-Chairman), Graham, Rick Jones, Tony Linden, Thomas Marino (Chairman), David Marsh, Geoff Mayes, Andy Moore, Claire Rowles and David Southgate

**Substitutes:** Councillors Adrian Abbs, Anne Budd,Carolyn Culver, John Downe, Owen Jeffery, Steve Masters, Graham Pask and Garth Simpson

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## Agenda

Part I		Page No.
1	<b>Apologies</b> To receive apologies for inability to attend the meeting (if any).	1 - 2
2	<b>Minutes</b> To approve as a correct record the Minutes of the meeting of this Committee held on 26 July 2021.	3 - 6
3	<b>Declarations of Interest</b> To remind Members of the need to record the existence and nature of any personal, disclosable pecuniary or other registrable interests in items on the agenda, in accordance with the Members' <a href="#">Code of Conduct</a> .	7 - 8
4	<b>Forward Plan</b> Purpose: To consider the Forward Plan for the next 12 months.	9 - 10

## Governance Matters

5	<b>Internal Audit Interim Report 2021/22 Q1 (GE4091)</b>	11 - 22
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## Agenda - Governance and Ethics Committee to be held on Monday, 27 September 2021

(continued)

Purpose: The report sets out to update the Committee on the outcome of Internal Audit work carried out during quarter one of 2021/22. The Public Sector Internal Audit Standards (PSIAS), as adapted by CIPFA's "Local Government Application Note", require the Audit Manager to provide periodic updates to senior officers and members on performance against the Audit Plan. As stated in the Council's approved Internal Audit Charter, quarterly updates are required to be presented to the Committee. The periodic reports aim to provide a progress update against the work in the Audit Plan together with highlighting any emerging significant issues/risks that are of concern.

**6 Licensing Act 2003 and Gambling Act 2005 Delegations (LC4141)** 23 - 50

Purpose: The report sets out to seek approval for updated delegations under the Licensing Act 2003 and Gambling Act 2005.

Sarah Clarke  
Service Director: Strategy and Governance

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If you require this information in a different format or translation, please contact Stephen Chard on telephone (01635) 519462.

