

Notice of Meeting



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Overview and Scrutiny Management Commission

Tuesday, 25th January, 2022 at 6.30 pm
in Second Floor Meeting Area Council
Offices Market Street Newbury

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Date of despatch of Agenda: Monday, 17 January 2022

For further information about this Agenda, or to inspect any background documents referred to in Part I reports, please contact Gordon Oliver on (01635) 519486
e-mail: gordon.oliver1@westberks.gov.uk

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WestBerkshire
C O U N C I L

**Agenda - Overview and Scrutiny Management Commission to be held on Tuesday, 25
January 2022 (continued)**

To: Councillors Jeff Brooks, James Cole, Lee Dillon (Vice-Chairman), Lynne Doherty, Gareth Hurley, Alan Law (Chairman), Tony Linden, Thomas Marino, Steve Masters, Claire Rowles and Tony Vickers

Substitutes: Councillors Adrian Abbs, Jeremy Cottam, Carlyne Culver, Owen Jeffery, David Marsh, Garth Simpson and Andrew Williamson

Other Officers & Members invited: Councillors Adrian Abbs, Lynne Doherty, Ross Mackinnon, Alan Macro, Erik Pattenden and Howard Woollaston, Sarah Clarke, Melanie Ellis, Josphph Holmes, Nigel Lynn, Gabrielle Mancini, Paul Martindill, Matthew Pearce, Andy Sharp

Agenda

Part I	Page No.
1. Apologies for Absence To receive apologies for inability to attend the meeting (if any).	5 - 6
2. Minutes To approve as a correct record the Minutes of the meetings of the Commission held on 31 August 2021 and 12 October 2021.	7 - 24
3. Actions from previous Minutes Purpose: To receive an update on actions following the previous Commission meeting.	25 - 26
4. Declarations of Interest To remind Members of the need to record the existence and nature of any personal, disclosable pecuniary or other registrable interests in items on the agenda, in accordance with the Members' Code of Conduct .	27 - 28
5. Petitions Purpose: To consider any petitions requiring an Officer response.	29 - 30
6. Items Called-in following the Executive on 16 December 2021 Purpose: To consider any items called-in by the requisite number of Members following the previous Executive meeting.	31 - 88



**Agenda - Overview and Scrutiny Management Commission to be held on Tuesday, 25
January 2022 (continued)**

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| 7. | Operational Review of the Communications and Engagement Strategy
Purpose: To provide the Overview and Scrutiny Management Commission with an update on progress made on the implementation of the Communications and Engagement Strategy, which was adopted in October 2020. | 89 - 108 |
| 8. | Fees and Charges
<i>Purpose: To review the Council's fees and charges and to review in detail selected areas as determined appropriate by OSMC.</i> | 109 - 152 |
| 9. | Membership of Task and Finish Groups
<i>Purpose: To agree any changes to the membership of Task and Finish Groups.</i> | 153 - 154 |
| 10. | Task and Finish Group Updates
To receive updates from the Chairmen of Task and Finish Groups appointed by the Overview and Scrutiny Management Commission. | 155 - 156 |
| 11. | Health Scrutiny Committee Update
To receive an update from the Chairman of the Health Scrutiny Committee. | 157 - 158 |
| 12. | West Berkshire Council Forward Plan 2 February to 31 May 2022
To advise the Commission of items to be considered by West Berkshire Council from 2 February to 31 May 2022 and decide whether to review any of the proposed items prior to the meeting indicated in the Plan. | 159 - 160 |
| 13. | Overview and Scrutiny Management Commission Work Programme
<i>Purpose: To receive new items and agree and prioritise the work programme of the Commission.</i> | 161 - 164 |

Sarah Clarke
Service Director Strategy and Commissioning

If you require this information in a different format or translation, please contact Moira Fraser on telephone (01635) 519045.