

## Overview and Scrutiny Management Commission Work Programme








The following items will be considered in addition to Standing Items (Financial Performance (Quarterly), Key Accountable Performance (Quarterly), New Ways of Working Reviews (ad hoc) and Corporate Programme (annually/ on request))

Last Updated:  
10 Jan 2022

Item	OSMC Theme	Purpose	Lead Officer	Portfolio Holder/ Lead Member	Pre or post decision?	
<b>25 January 2022 (Report Deadline 14 January)</b>						
22	Call-in for Newbury Sports Hub	<i>Call-In</i>	Call in of Executive Item: Award of Contract to Build Newbury Sports Hub (EX 4149)	Matt Pearce / Paul Martindill	Internal Governance, Leisure and Culture	OSMC decision
23	Communications and Engagement Strategy - Operational Review	<i>Policy Effectiveness</i>	To review progress in implementing the Communications and Engagement Strategy	Sarah Clarke / Gabrielle Mancini	District Strategy and Communications	Post decision
24	Fees and Charges	<i>Corporate Effectiveness</i>	To review the Council's fees and charges and to review in detail selected areas as determined appropriate by OSMC	Melanie Ellis	Finance and Economic Development	OSMC decision
<b>22 March 2022 (Report Deadline 11 March)</b>						
25	Kennet and Avon Towpath / Thames Path	<i>Partnership Effectiveness</i>	To consider how West Berkshire Council can work with the Canal and River Trust, Sustrans Environment Agency and other partners to repair / enhance the Kennet and Avon Canal Towpath and Thames Path	Jon Winstanley / Paul Hendry	Planning and Transport	OSMC decision
26	Leisure Strategy	<i>Policy Effectiveness</i>	To report the findings of the scrutiny review into the draft Leisure Strategy	Matt Pearce / Jude Thomas	Internal Governance, Leisure and Culture	Pre decision
27	Customer Journey	<i>Corporate Effectiveness</i>	To agree Terms of Reference for a Task and Finish Group to look at how the Council's call centre, phone system and website support the customer journey, and also the Council's Out of Hours Emergency Service.	Sarah Clarke / Gabrielle Mancini/ Carolyn Richardson	District Strategy and Communications	OSMC decision
<b>24 May 2022 (Report Deadline 13 May)</b>						
28	Community Safety	<i>Partnership Effectiveness</i>	Meeting as Crime and Disorder Committee, to receive presentations on and consider: performance of the Building Communities Together Partnership in 2021/22, and their priorities for 2022/23	Nigel Lynn / Zahid Aziz	Applies to all portfolios	OSMC decision
29	Fostering and Adoption Services	<i>Partnership Effectiveness</i>	To consider the effectiveness and value for money of current fostering and adoption services	Pete Campbell / Karl Davis	Children's Services	OSMC decision
30	Effective employee appraisal and the management training and development programme	<i>Corporate Effectiveness</i>	To review the Council's current employee appraisal system and management training and development programme.	Sarah Clarke / Paula Goodwin	Internal Governance, Leisure and Culture	OSMC decision

6 September 2022 (tbc) (Report Deadline 26 August)						
31	Thames Water activities	<i>Partnership Effectiveness</i>	To review Thames Water's investment priorities within West Berkshire for the next five year period.	Thames Water / Jon Winstanley / Stuart Clark	Environment and Waste	OSMC decision
32	Economic Development Strategy - Operational Review	<i>Policy Effectiveness</i>	To review progress in implementing the Economic Development Strategy	Eric Owens / Katharine Makant	Finance and Economic Development	Post decision
33	Covid and Recovery	<i>Corporate Effectiveness</i>	To agree Terms of Reference for a Task and Finish Group to look at the lessons learned in response to and recovery from Covid, from the perspectives of residents, service users and businesses.	Joseph Holmes	Leader of the Council	OSMC decision
34	West Berkshire Local Flood Risk Management Strategy	<i>Policy Effectiveness</i>	To review the proposed Flood Risk Strategy for West Berkshire	John Winstanley/ Stuart Clark	Planning and Transport	Pre-Decision
29 November 2022 (Report Deadline 18 November)						
35	Thames Valley Berkshire Local Enterprise Partnership	<i>Partnership Effectiveness</i>	To consider the effectiveness of the Thames Valley Berkshire Local Enterprise Partnership	Eric Owens / Katharine Makant	Finance and Economic Development	OSMC decision
36	Build Back Better	<i>Corporate Effectiveness</i>	To consider the anticipated impacts in West Berkshire of the Government's plan for Health and Social Care and the supporting White Paper.	Andy Sharp / Paul Coe	Adult Social Care	Pre-Decision
37	Equalities and Diversity Strategy	<i>Policy Effectiveness</i>	To review the draft Equalities and Diversity Strategy	TBC	Applies to all portfolios	Pre decision
7 March 2023 (tbc) (Report Deadline 24 February)						
Standing Items						
	Quarterly Capital Financial Performance Report	<i>Corporate Effectiveness</i>	Reports on the under or over spends against the Council's approved capital budget.	Shannon Coleman-Slaughter	Finance and Economic Development	Pre decision
	Quarterly Revenue Financial Performance Report	<i>Corporate Effectiveness</i>	To report on the financial performance of the Council's revenue budgets.	Melanie Ellis	Finance and Economic Development	Pre decision
	Annual Key Accountable Performance Measures	<i>Corporate Effectiveness</i>	To provide assurance that the core business and council priorities for improvement measures in the Council Strategy 2019-2023 are being managed effectively. To highlight successes and where performance has fallen below the expected level, present information on the remedial action taken, and the impact of that action	Catalin Bogos	Internal Governance, Leisure and Culture	Pre decision

Key:

-  Ensure our vulnerable children and adults achieve better outcomes
-  Support everyone to reach their full potential
-  Support businesses to start, develop and thrive in West Berkshire
-  Develop local infrastructure including housing to support and grow the local economy
-  Maintain a green district
-  Ensure sustainable services through innovation and partnership
-  Crime and Disorder Committee