

Place and Resources Fees & Charges Proposals – 2022/23

1. Introduction

1.1 The starting point for the base budget for the 2022/23 budget build is that fees and charges should increase at least in line with inflation in order to maximise income accepting that:

- Fees and charges can have a direct impact on usage and take up.
- In some circumstances the Council is providing services in direct competition to the private sector. Where this is the case, price is likely to have a direct link with demand and it is important that the Council does not price itself out of the market. In some areas benchmarking has taken place to ensure West Berkshire can compete with other authorities.
- Raising fees and charges can in some instances work against the Council's social inclusion agenda by effectively discriminating against those who are less able to pay.
- For some services there is a clear expectation that fees and charges will reflect the costs incurred in providing the service; the Council may be subject to legal challenge if increases in fees and charges cannot be justified.

1.2 Statutory fees are not set by the council and may be subject to change during the year.

1.3 Fees below are correct at the time of publication, some may change during the year for operational reasons, subject to the appropriate authorisations.

2. Proposals – Place Directorate

2.1 Development and Regulation

(1) Housing

Temporary accommodation is charged in line with Local Housing Allowance (LHA) rates which have not yet been released for 2022/23. Do It Yourself Shared Ownership (DIYSO) leases will be increased in line with the rate of CPI inflation as at October 2021 (4.2%); the rental costs of Gypsy and Traveller accommodation owned or let by West Berkshire Council are also to be increased in line with CPI.

The Council also charge for homeless households placed in Bed and Breakfast accommodation. Households will need to claim Housing Benefit, or will be charged up to the amount Housing Benefit would pay, if they were eligible. In addition households will need to pay the ineligible charges, mainly breakfast. These charges are proposed to increase in line with inflation at 4.2% for 2022/23.

The Council may also charge applicants placed in emergency bed provision at Two Saints Hostel. Applicants are unable to claim Housing Benefit when placed in an

emergency bed. A charge of £1 a night may be made for emergency bed provision for people who are not employed and £5 a night for people who full or part time employment. However the process for charging for emergency accommodation at Two Saints Hostel is under review with a view to bringing the process in line with that for other types of temporary accommodation.

In some instances, the Council provides transport to temporary accommodation for households who have no other means of getting to that accommodation. The cost of providing the transport will be recharged, in full to the client.

The Council can assist with providing removals and/or storage for homeless applicants. The full cost of providing this service will be recharged to the client.

The Council can assist with securing cattery or kennel provision for homeless applicants in temporary accommodation, as pets are not permitted in temporary accommodation. The full cost of providing this service will be recharged to the client.

The Council provides repairs and maintenance to a small supply of temporary accommodation, including an out-of-hours service. In the event that a tenant or licensee uses the emergency service for a non-emergency repair, or fails to attend an appointment for a contractor to attend to a repair, a charge will be made to the tenant to cover the call-out costs. Where repairs arise as a result of neglect or damage caused by the tenant or licensee, or a member of their household, or a visitor to their home, the full cost of the repair will be recharged to the tenant or licensee.

Housing related support services will be charged at the actual cost of the service received.

For 2022/23 the council will charge an agency fee of 12% to any application for grants or loan where these are overseen and managed by the Home Improvement Agency.

| Description | Fees and Charges 2021/22 | Proposed Fees and Charges 2022/23 |
|---|--|--|
| Copy of housing assessment | No Charge | No Charge |
| Average rent for temporary accommodation per week | In Line with Local Housing Allowance | In Line with Local Housing Allowance |
| Do It Yourself Ownership rent (DIYSO) rent | 0.5 % increase on individual contracts | 4.2 % increase on individual contracts |
| Transport costs to temporary accommodation (TA) | Actual cost | Actual cost |
| Gypsy Traveller rent (Per week, per plot) | £94.00 | £98.00 |
| Home Improvement Agency (HIA) fee for private adaption work | 12% of total cost of works to eligible clients | 12% of total cost of works to eligible clients |
| Failed call out charges | Actual cost | Actual cost |
| B&B charging | | |
| <i>Ineligible Charges for Bed and Breakfast Accommodation</i> | | |
| Heating, lighting and hot water per week per Family Unit** | £40.20 | £41.90 |
| Breakfast per person, per week | £3.50 | £3.60 |
| * Statutory fee | | |
| ** Family Units Include: Single person, Couple - no children, Couple with 1-4 children, Single person with 1-4 children. | | |

(2) Development Control

Fees for planning applications are set centrally by the Department for Levelling Up, Housing and Communities. For invalid applications, 25% of the set fee will be retained by the service after the 3rd failed attempt.

A new fee structure for Pre-application planning fees is proposed for 2022/23 to better reflect costs to the Council and nature of advice provided, as shown below. The more detailed charging structure for 2022/23 does not have a direct equivalent from 2021/22 and so no comparative charges are shown here.

| | Fees and Charges 2022/23 |
|------------------------------------|--|
| Planning Applications | <i>Government set fees</i> |
| Invalid applications charge | <i>25% of Government set fee after 3 failed attempts</i> |

| Pre-Application Advice: Minor Operations | | |
|---|--|--|
| Application Type | Type of Advice | Proposed Fees and Charges 2022/23 – including VAT |
| Householder | Written Advice Only | £160 |
| | Written Advice after a Site Visit. | £257 |
| | Written Advice with a follow up meeting – No SV | £257 |
| | Written Advice after S/Visit + Follow Up meeting | £349 |
| Adverts | Written Advice Only | £250 |
| | Written Advice after a Site Visit. | £347 |
| | Written Advice with a follow up meeting – No SV | £347 |
| | Written Advice after S/Visit + Follow Up meeting | £444 |
| Works/Extns to Listed Buildings | Written Advice Only | £178 |
| | Written Advice after a Site Visit. | £275 |
| | Written Advice with a follow up meeting – No SV | £275 |
| | Written Advice after S/Visit + Follow Up meeting | £365 |

| Application Type | Type of Advice | Proposed Fees and Charges 2022/23 – including VAT |
|-----------------------------------|--|--|
| General LB or Conservation Advice | Written Advice Only | £120 |
| | Written Advice after a Site Visit. | £180 |
| | Written Advice with a follow up meeting – No SV | £180 |
| | Written Advice after S/Visit + Follow Up meeting | £290 |
| Change of Use (Land) | Written Advice Only | £178 |
| | Written Advice after a Site Visit. | £300 |
| | Written Advice with a follow up meeting – No SV | £300 |
| | Written Advice after S/Visit + Follow Up meeting | £406 |
| Telecommunications | Written Advice Only | £186 |
| | Written Advice after a Site Visit. | £283 |
| | Written Advice with a follow up meeting – No SV | £283 |
| | Written Advice after S/Visit + Follow Up meeting | £396 |
| Shopfronts | Written Advice Only | £221 |
| | Written Advice after a Site Visit. | £294 |
| | Written Advice with a follow up meeting – No SV | £294 |
| | Written Advice after S/Visit + Follow Up meeting | £366 |
| Agricultural Notification | Written Advice Only | £222 |
| | Written Advice after a Site Visit. | £444 |
| | Written Advice with a follow up meeting – No SV | £444 |
| | Written Advice after S/Visit + Follow Up meeting | £554 |

Pre-Application Advice: Residential Development

| Application Type | Type of Advice | Proposed Fees and Charges 2022/23 – including VAT |
|---------------------------------|--|--|
| 1 new residential dwelling | Written Advice Only | £240 |
| | Written Advice after a Site Visit. | £300 |
| | Written Advice with a follow up meeting – No SV | £300 |
| | Written Advice after S/Visit + Follow Up meeting | £380 |
| | Advice in Principle only | £120 |
| 2-4 new residential dwellings | Written Advice Only | £480 |
| | Written Advice after a Site Visit. | £540 |
| | Written Advice with a follow up meeting – No SV | £540 |
| | Written Advice after S/Visit + Follow Up meeting | £640 |
| | Advice in Principle only | £240 |
| 5-9 new residential dwellings | Written Advice Only | £960 |
| | Written Advice after a Site Visit. | £1,080 |
| | Written Advice with a follow up meeting – No SV | £1,080 |
| | Written Advice after S/Visit + Follow Up meeting | £1,300 |
| | Advice in Principle only | £480 |
| 10-25 new residential dwellings | Written Advice Only | £1,680 |
| | Written Advice after a Site Visit. | £1,860 |
| | Written Advice with a follow up meeting – No SV | £1,860 |
| | Written Advice after S/Visit + Follow Up meeting | £2,020 |
| | Advice in Principle only | £840 |

| Application Type | Type of Advice | Proposed Fees and Charges 2022/23 – including VAT |
|----------------------------------|---|--|
| 26-49 new residential dwellings | Detailed Written Advice with meeting and Site Visit | £3,300 |
| | Advice in Principle only | £960 |
| 50-99 new residential dwelling | Detailed Written Advice with meeting and Site Visit – Based on maximum of 30hrs work, additional hours charged at £150 per hour | Initial payment of £4,500 |
| | Advice in Principle only | £1200 |
| 100-199 new residential dwelling | Detailed Written Advice with meeting and Site Visit – Based on maximum of 30hrs work, additional hours charged at £150 per hour | Initial payment of £5,500 |
| | Advice in Principle only | £2000 |
| 200-499 new residential dwelling | Detailed Written Advice with meeting and Site Visit – Based on maximum of 30hrs work, additional hours charged at £150 per hour | Initial payment of £7,500 |
| | Advice in Principle only | £2500 |
| 500+ new residential dwelling | Detailed Written Advice with meeting and Site Visit – Based on maximum of 30hrs work, additional hours charged at £150 per hour | Initial payment of £8,500 |
| | Advice in Principle only | £3000 |

Pre-Application Advice: Non-residential Development

| Application Type | Type of Advice | Proposed Fees and Charges 2022/23 – including VAT |
|--------------------------|---|--|
| Less than 249sqm | Written Advice Only | £265 |
| | Written Advice after a Site Visit. | £350 |
| | Written Advice with a follow up meeting – No SV | £350 |
| | Written Advice after S/Visit + Follow Up meeting | £496 |
| | Advice in Principle only | £128 |
| Between 250 – 499 sqm | Written Advice Only | £480 |
| | Written Advice after a Site Visit. | £540 |
| | Written Advice with a follow up meeting – No SV | |
| | Written Advice after S/Visit + Follow Up meeting | £820 |
| | Advice in Principle only | £240 |
| Between 500 - 1000sqm | Written Advice Only | £960 |
| | Written Advice after a Site Visit. | £1,080 |
| | Written Advice with a follow up meeting – No SV | |
| | Written Advice after S/Visit + Follow Up meeting | £1,200 |
| | Advice in Principle only | £360 |
| Between 1000 - 2,499sqm | Detailed Written Advice with meeting and Site Visit | £2,400 |
| | Advice in Principle only | £480 |
| Between 2,500 – 4,999sqm | Detailed Written Advice with meeting and Site Visit | £3,300 |
| | Advice in Principle only | £540 |
| Between 5000 – 9999 sqm | Detailed Written Advice with meeting and Site Visit | £4,400 |
| | Advice in Principle only | £680 |

| Application Type | Type of Advice | Proposed Fees and Charges 2022/23 – including VAT |
|------------------------|---|---|
| Greater than 10,000sqm | Detailed Written Advice with meeting and Site Visit | £5,500 |
| | Advice in Principle only | £810 |

| Charge | Cost (including VAT) |
|--|--|
| Basic Enquiries Charge (including, but not limited to (i) planning history searches, (ii) advice on how to check our records to establish whether permitted development rights have been removed from a residential dwelling, (iii) general advice on the procedure for discharge of conditions or non-material amendments to existing permissions, (iv) advice on how to seek pre-application advice, fill out application forms and fees) | £50 - £150 (covers up to an hour of an Officer's time) For more complex requests which will take more than one hour to complete, a bespoke fee will be agreed in advance based on the likely time taken and the level of experience of the Officer required to provide any such advice. |
| General Planning Policy Advice | £150 (covers up to an hour of an Officer's time) For more complex requests which will take more than one hour to complete, a bespoke fee will be agreed in advance based on the likely time taken and the level of experience of the Officer required to provide any such advice. |
| Ecology Advice | £150 (covers up to an hour of an Officer's time) For more complex requests which will take more than one hour to complete, a bespoke fee will be agreed in advance based on the likely time taken and the level of experience of the Officer required to provide any such advice. |

| | |
|---|--|
| <p>Senior Manager attendance</p> | <p>The involvement of a more senior manager to assist with negotiations where a request has been made by the applicant/agent and is not included in a Planning Performance Agreement.</p> <p>Development & Regulation Service Director - £200 per hour</p> <p>DM Service Manager - £150 per hour</p> <p>DM Team Leader - £100 per hour</p> |
| <p>Confirmation of compliance with a S106 /compliance with a notice</p> | <p>£150 (covers up to an hour of an Officer's time)</p> <p>For more complex requests which will take more than one hour to complete, a bespoke fee will be agreed in advance based on the likely time taken and the level of experience of the Officer required to provide any such advice.</p> |
| <p>Pre-Validation Checking Service: A technical officer will check the following for common errors, omissions or disclaimers:</p> <ul style="list-style-type: none"> • Application Form • Certificate(s) • Location/Block Plan • Cil Form • Plan(s) | <p>£60 (covers up to an hour of officer's time)</p> <p>Each additional hour charged at £60</p> <ul style="list-style-type: none"> • Householder, advertisement and prior notification applications – 1 hour • Minor and similar applications – 2 hours • Major and similar complex applications – 4 hours |
| <p>Two Strikes – Invalid submissions (if an application is not validated in two successive submissions)</p> | <p>25% of Application fee</p> |
| <p>Charging for invalid applications (that have not been made valid within 28 days)</p> | <ul style="list-style-type: none"> • Householder, advertisement and prior notification applications – £60 • Minor and similar applications – £110 • Major and similar complex applications – £250 |
| <p>Advice which is not covered by any of the above Categories</p> | <p>£150 (covers up to an hour of an Officer's time)</p> <p>For more complex requests which will take more than one hour to complete, a bespoke fee will be agreed in advance based on the likely time taken and the level of experience of the Officer required to provide any such advice.</p> |
| <p>Copy of Decision Notice, TPO, Appeal Decision Notice, Enforcement Notice</p> | <p>£30</p> |

(3) Public Protection Partnership

The Public Protection Partnership (PPP) provides chargeable services on behalf of West Berkshire Council and Bracknell Forest Council. The proposed fees for 2022/23 have been agreed by the Joint Public Protection Committee and the relevant licensing committees of the two councils.

- All statutory fees and those linked to national schemes are based on fees published on 16 August 2021 and may be subject to change by Central Government or the management of the schemes.
- Statutory fees are as marked below.
- The chargeable hourly rate for PPP is £59 per hour (ph), which is unchanged from 2021/22.
- Fees for taxi and private hire vehicles, drivers and operators will be reviewed in January 2022 by the Council's Licensing Committee.

LICENCES, REGISTRATIONS AND CONSENTS

Pre Application Advice

We provide chargeable pre-application advice for the following licences and consents:

| License/Consents | Fees and Charges 2021/22 | Proposed Fees and Charges 2022/23 |
|-----------------------------------|-----------------------------|--------------------------------------|
| Gambling Act | £59 ph | £59 ph |
| Licensed Premises Notifications | £59 ph | £59 ph |
| Licensing Act 2003 | £59 ph | £59 ph |
| Scrap Metal | £59 ph | £59 ph |
| Sex Establishments | £59 ph | £59 ph |
| Skin Piercing & Dermal Treatments | £59 ph | £59 ph |
| Street Trading Consents | £59 ph | £59 ph |

Animal Licences

| Animal Licences – (Class A – Fee Discretionary) | | | |
|---|---------------------|--------------------------------|---|
| ***The granting fee includes initial inspection and mid-term inspection totalling 4 hours (unless stated differently). Inspections required beyond this due to additional visits, aborted visits will be charged at an additional fee. **Additional vets fee payable | | Fees and Charges 2021/22 | Proposed Fees and Charges 2022/23 |
| NEW - Animal Boarding Establishment - combined (dogs and cats) | Application Fee | £236 | £177 |
| | Granting Fee | £354 | Minimum 4 hours at £236*** |
| | Total Fee (minimum) | £590 | £413 minimum |
| RENEWAL - Animal Boarding Establishment - combined (dogs and cats) | Application Fee | £177 | £148 |
| | Granting Fee | £354 | Minimum 4 hours at £236*** |
| | Total Fee (minimum) | £531 | £384 minimum |
| NEW - Animal Boarding Establishment - single species (dogs or cats)) | Application Fee | £177 | £118 |
| | Granting Fee | £295 | Minimum 4 hours at £236*** |
| | Total Fee (minimum) | £472 | £354 minimum |

| | | Fees and Charges 2021/22 | Proposed Fees and Charges 2022/23 |
|--|---------------------|---------------------------------|--|
| RENEWAL - Animal Boarding Establishment - single species (dogs or cats)) | Application Fee | £177 | £89 |
| | Granting Fee | £295 | Minimum 4 hours at £236*** |
| | Total Fee (minimum) | £472 | £325 minimum |
| NEW - Home boarder (midterm inspections to be charged in addition to revisits and aborted visit charges) | Application Fee | £118 | £118 |
| | Granting Fee | £153.85 | Minimum 2 hours at £118*** |
| | Total Fee (minimum) | £271.85 | £236 minimum |
| RENEWAL - Home boarder (midterm inspections to be charged in addition to revisits and aborted visit charges) | Application Fee | £118 | £89 |
| | Granting Fee | £123.85 | Minimum 2 hours at £118*** |
| | Total Fee (minimum) | £241.85 | £207 minimum |
| NEW - Home Boarder - Franchisee arrangers licence (excludes inspection fee per host) | Application Fee | £147.50 | £118 |
| | Granting Fee | £59 | Per inspection at hourly rate |
| | Total Fee (minimum) | £206.50 | £118 + host inspection fee |
| RENEWAL - Home Boarder - Franchisee arrangers licence (excludes inspection fee per host) | Application Fee | £118 | £89 |
| | Granting Fee | £59 | Per inspection at hourly rate |
| | Total Fee (minimum) | £177 | £89 + host inspection fee |
| Assessment of hobby host as part of a franchisee licence | Host inspection fee | £118 | £118 |
| NEW - Dog Day Care | Application Fee | £236 | £177 |
| | Granting Fee | £354 | Minimum 4 hours at £236*** |
| | Total Fee (minimum) | £590 | £413 minimum |
| RENEWAL - Dog Day Care | Application Fee | £177 | £148 |
| | Granting Fee | £354 | Minimum 4 hours at £236*** |
| | Total Fee (minimum) | £531 | £384 minimum |
| NEW - Dog Breeding Establishment (**excluding vet fee) | Application Fee | £236 | £177 |
| | Granting Fee | £354 | Minimum 4 hours at £236*** |
| | Total Fee (minimum) | £590 | £413 minimum |
| | | | |

| | | Fees and Charges 2021/22 | Proposed Fees and Charges 2022/23 |
|---|---------------------|---------------------------------|--|
| RENEWAL - Dog Breeding Establishment | Application Fee | £177 | £148 |
| | Granting Fee | £354 | Minimum 4 hours at £236*** |
| | Total Fee (minimum) | £531 | £384 minimum |
| NEW - Dog Breeding Establishment (in domestic dwelling)(**excluding vet fee) | Application Fee | £177 | £118 |
| | Granting Fee | £295 | Minimum 4 hours at £236*** |
| | Total Fee (minimum) | £472 | £354 minimum** |
| RENEWAL - Dog Breeding Establishment (in domestic dwelling) | Application Fee | £118 | £89 |
| | Granting Fee | £295 | Minimum 4 hours at £236*** |
| | Total Fee (minimum) | £413 | £325 minimum |
| NEW - Pet Vending / Sale of pets | Application Fee | £177 | £118 |
| | Granting Fee | £295 | Minimum 4 hours at £236*** |
| | Total Fee (minimum) | £472 | £354 minimum |
| RENEWAL - Pet Vending / Sale of pets | Application Fee | £118 | £89 |
| | Granting Fee | £295 | Minimum 4 hours at £236*** |
| | Total Fee (minimum) | £413 | £325 minimum |
| NEW - Animal for Exhibition | Application Fee | £236 | £177 |
| | Granting Fee | £354 | Minimum 4 hours at £236*** |
| | Total Fee (minimum) | £590 | £413 minimum |
| RENEWAL - Animal for Exhibition | Application Fee | £177 | £148 |
| | Granting Fee | £354 | Minimum 4 hours at £236*** |
| | Total Fee (minimum) | £531 | £384 minimum |
| Riding Establishment - Inspections are carried out annually, regardless of the star rating or length of licence, by a qualified Veterinarian Officer. **Vets fees will be recharged separately. | | | |
| NEW - Main inspection fee, plus fee per horse (**excluding vets fee) | Application Fee | £177 | £118 |
| | Renewal Fee | £295 | Minimum 4 hours at £236*** |
| | Total Fee (minimum) | £472 | £354 minimum** |

| | | Fees and Charges 2021/22 | Proposed Fees and Charges 2022/23 |
|--|---------------------|---------------------------------|--|
| RENEWAL - Main inspection fee, plus fee per horse (**excluding vets fee) | Application Fee | £118 | £89 |
| | Renewal Fee | £295 | Minimum 4 hours at £236*** |
| | Total Fee (minimum) | £413 | £325 minimum** |
| Fee per horse, for the first 10 horses | | £15 | £15 |
| Fee per horse, for next 11-50 horses | | £10 | £10 |
| Fee per horse, for every horse 51 & over | | £8 | £8 |
| Other Fees | | | |
| Additional mid licence visit | | - | £118 |
| Variation to the licence fee (inclusive of one visit) | | £224 | £177 |
| Replacement licence fee (lost or stolen paperwork, change of name, etc.) | | £59 | £30 |
| Re-evaluation of star rating (inclusive of one visit) | | £112 | £118 |
| Transfer due to death of licensee | Admin cost | £56 | £30 |

Wild Animals and Zoos

| | Duration | Fees and Charges 2021/22 | Proposed Fees and Charges 2022/23 |
|--|-----------------|---------------------------------|--|
| Dangerous Wild Animal Consent | 2 years | £460 | N/A |
| Dangerous Wild Animal Consent – New (** excluding vets fee) | 2 years | N/A | £472 |
| Dangerous Wild Animal Consent - Renewal | 2 years | N/A | £295 |
| Zoo Licences (new & renewals) Periodical inspections (** excluding Vets Fees) | Up to 6 years | £2,066 | £2,066 |

Explosives Licences – Statutory*

| Description | Duration | Proposed Fees and Charges 2022/23 |
|---|----------|-----------------------------------|
| New licence for explosives below 250kg Net Explosive Content (NEC) * | 1 year | £111 |
| | 2 years | £144 |
| | 3 years | £177 |
| | 4 years | £211 |
| | 5 years | £243 |
| Renewal of licence for explosives below 250kg Net Explosive Content (NEC) * | 1 year | £55 |
| | 2 years | £88 |
| | 3 years | £123 |
| | 4 years | £155 |
| | 5 years | £189 |
| New licence for explosives above 250kg Net Explosive Content (NEC) * | 1 year | £189 |
| | 2 years | £248 |
| | 3 years | £311 |
| | 4 years | £382 |
| | 5 years | £432 |
| Renewal of licence for explosives above 250kg Net Explosive Content (NEC) * | 1 year | £88 |
| | 2 years | £150 |
| | 3 years | £211 |
| | 4 years | £272 |
| | 5 years | £333 |
| Varying the name of licensee or address of site * | | £37 |
| Any other kind of variation * | | Cost Recovery |
| Transfer of licence * | | £37 |
| Replacement Licence * | | £37 |
| Full year registration for sale of fireworks (capped fee) * | | £500 |

Gambling Act 2005 – Statutory*

| Description | Type | Proposed Fees and Charges 2022/23 |
|-----------------------------|--|-----------------------------------|
| Casinos (regional) * | New Application | £15,000 |
| | Provisional Statement | £15,000 |
| | Application with Provisional Statement | £8,000 |
| | Variation | £7,500 |
| | Transfer/Reinstatement | £6,500 |
| | Annual Fee | £15,000 |
| Casinos (large) * | New Application | £10,000 |
| | Provisional Statement | £10,000 |
| | Application with Provisional Statement | £5,000 |
| | Variation | £5,000 |
| | Transfer/Reinstatement | £2,150 |
| | Annual Fee | £10,000 |
| Casinos (small) * | New Application | £8,000 |
| | Provisional Statement | £8,000 |
| | Application with Provisional Statement | £3,000 |
| | Variation | £4,000 |
| | Transfer/Reinstatement | £1,800 |
| | Annual Fee | £5,000 |
| Bingo Clubs * | New Application | £3,500 |
| | Provisional Statement | £3,500 |
| | Application with Provisional Statement | £1,200 |
| | Variation | £1,750 |
| | Transfer/Reinstatement | £1,200 |
| | Annual Fee | £1,000 |

| Description | Type | Proposed Fees and Charges 2022/23 |
|--|---|--|
| Betting Premises * | New Application | £3,000 |
| | Provisional Statement | £3,000 |
| | Application with Provisional Statement | £1,200 |
| | Variation | £1,500 |
| | Transfer/Reinstatement | £1,200 |
| | Annual Fee | £600 |
| Tracks * | New Application | £2,500 |
| | Provisional Statement | £2,500 |
| | Application with Provisional Statement | £950 |
| | Variation | £1,250 |
| | Transfer/Reinstatement | £950 |
| | Annual Fee | £1,000 |
| Family Entertainment Centres * | New Application | £2,000 |
| | Provisional Statement | £2,000 |
| | Application with Provisional Statement | £950 |
| | Variation | £1,000 |
| | Transfer/Reinstatement | £950 |
| | Annual Fee | £750 |
| Adult Gaming Centres * | New Application | £2,000 |
| | Provisional Statement | £2,000 |
| | Application with Provisional Statement | £1,200 |
| | Variation | £1,000 |
| | Transfer/Reinstatement | £1,200 |
| | Annual Fee | £1,000 |
| Lotteries & Amusements * | New Application | £40 |
| | Annual Fee | £20 |
| All licences * | Notification of change | £50 |
| | Copy of licence | £25 |
| Club gaming or machine permit * | New Application | £200 |
| | Existing holder | £100 |
| | Renewal | £200 |
| | Annual Fee | £50 |
| | Variation | £100 |
| | Copy of licence | £15 |
| Club Gaming or Machine Permit (holds a club Premises Certificate under Licensing Act 2003) * | New Application | £100 |
| | Renewal | £100 |
| Licensed Premises Notifications * | | |
| To make available up to 2 gaming machines on premises which hold on-premises alcohol licence * | Notification of intention | £50 |
| Gaming Machine Permit (more than 2 machines) on-premises which hold on premises alcohol licence * | Application (existing holder) | £100 |
| | New Application | £150 |
| | Annual Fee | £50 |
| | First Annual Fee (payable within 30 days of date permit takes effect) | £50 |
| | Variation | £100 |
| | Transfer | £25 |
| | Change of name | £25 |
| | Copy of permit | £15 |

Hackney Carriage and Private Hire Licences

| Vehicle Licences | | Fees and Charges 2021/22 | Proposed Fees and Charges 2022/23 |
|--|---|-----------------------------|--------------------------------------|
| Hackney Carriage Vehicle – New | | £288 | £266 |
| Hackney Carriage Vehicle – Renewal | | £288 | £236 |
| Private Hire Vehicle – New | | £288 | £266 |
| Private Hire Vehicle – Renewal | | £288 | £236 |
| Private Hire Vehicle with Dispensation - New | | £288 | £266 |
| Private Hire Vehicle with Dispensation – New - Renewal | | £288 | £236 |
| Temporary Vehicle Licence | Up to 3 months | £232 | £236 |
| Driver Licences | | | |
| Driver – New | 3 year Includes initial tests, safeguarding and disability trainings | £271 | £301 |
| Driver –Renewal | | £271 | £272 |
| Conversion of driver licence to another type | 1.5hrs (inc retaking tests) | £80 | £89 |

Private Hire Operators (PHO)

| Private Hire Operator | Number of Vehicles | Fees and Charges 2021/22 | Proposed Fees and Charges 2022/23 |
|--|--------------------|-----------------------------|--------------------------------------|
| NEW Per vehicle calculation of 3.5 hours (at £59.00 hourly rate) plus an hour per year (years 2-5) for first vehicle, plus 15 minutes per additional vehicle per years (years 1-5) up to a maximum of 20 vehicles (2021/22 based on 4 hours initial vehicle) | 1 | £472 | £443 |
| | 2 | £545.75 | £516 |
| | 3 | £619.50 | £590 |
| | 4 | £693.25 | £664 |
| | 5 | £767 | £738 |
| | 6 | £840.75 | £811 |
| | 7 | £914.50 | £885 |
| | 8 | £988.25 | £959 |
| | 9 | £1,062 | £1,033 |
| | 10 | £1,135.75 | £1,106 |
| | 11 | £1,209.50 | £1,180 |
| | 12 | £1,283.25 | £1,254 |
| | 13 | £1,357 | £1,328 |
| | 14 | £1,430.75 | £1,401 |
| | 15 | £1,504.50 | £1,475 |
| | 16 | £1,578.25 | £1,549 |
| | 17 | £1,652 | £1,623 |
| | 18 | £1,725.75 | £1,696 |
| | 19 | £1,799.50 | £1,770 |
| | 20 | £1,873.25 | £1,844 |
| 20+ | £1,873.25 | £1,844 | |

| Private Hire Operator | Number of Vehicles | Fees and Charges 2021/22 | Proposed Fees and Charges 2022/23 |
|--|--------------------|--------------------------|-----------------------------------|
| RENEWAL Per vehicle calculation of 1.5 hours (at £59.00 hourly rate) plus an hour per year (years 2-5) for first vehicle, plus 15 minutes per additional vehicle per years (years 1-5) up to a maximum of 20 vehicles (2021/22 based on 2 hours initial vehicle) | 1 | £342 | £325 |
| | 2 | £413.25 | £398 |
| | 3 | £484.50 | £472 |
| | 4 | £555.75 | £546 |
| | 5 | £627 | £620 |
| | 6 | £698.25 | £693 |
| | 7 | £769.50 | £767 |
| | 8 | £840.75 | £841 |
| | 9 | £912 | £915 |
| | 10 | £983.25 | £988 |
| | 11 | £1,054.50 | £1,062 |
| | 12 | £1,125.75 | £1,136 |
| | 13 | £1,197 | £1,210 |
| | 14 | £1,268.25 | £1,283 |
| | 15 | £1,339.50 | £1,357 |
| | 16 | £1,410.75 | £1,431 |
| | 17 | £1,482 | £1,505 |
| | 18 | £1,553.25 | £1,578 |
| | 19 | £1,624.50 | £1,652 |
| | 20 | £1,695.75 | £1,726 |
| 20+ | £1,695.75 | £1,726 | |

Other Private Hire and Hackney Carriage Charges

| Other charges | | Fees and Charges 2021/22 | Proposed Fees and Charges 2022/23 |
|--|--|--------------------------|------------------------------------|
| Variation to PHO licence | To include reissue of licence with additional vehicle registration added plus extra fees for these for length of licence | £59 | £59 |
| Transfer of vehicle to new owner | | £118 | £59 |
| Change of vehicle | | £74 | £74 |
| Replacement Licence | | £41 | £30 |
| Replacement Badge | | £41 | £30 + Badge Costs |
| Replacement Vehicle Licence Plate | | £59 | £30 + Plate Costs (£26) |
| Knowledge Test | | £74 | £74 |
| Missed Appointment | | £37 | £30 |
| Disclosure and Barring Service Check (DBS) | | £89.50 | £79 |
| Change of address (PH & HC) | | £14 | £10.50 |
| Backing Plate | | £26 | £26 at cost |
| Medical Exemption | | £22 | £30 |
| Refund Processing Fee | | £59 | £30 |
| Change of vehicle registration | Including | £57 | £30 + sticker and licence costs |
| Pre-application advice, hourly rate | Min 1 hour | £59 | £59 |
| Disability Awareness Training | | POA | Included in driver application fee |
| Safeguarding Training | | POA | Included in driver application fee |

Licensing Act 2003 – Statutory*

| Premises Licence – “one off” fees set by statute based upon rateable value (RV) of premises (Class B – Statutory Fee) | Proposed 2022/23 Fee |
|---|----------------------|
| Band A – RV up to 4,300 * | £100 |
| Band B – RV 4,300 to 33,000 * | £190 |
| Band C – RV 33,001 to 87,000 * | £315 |
| Band D – RV 87,001 to 125,000 * | £450 |
| Band E – RV 125,001 and above * | £635 |
| Pre-application advice, hourly rate * | £59 |
| Premises Licence – Annual Fee (Class B – Statutory Fee) | |
| Band A * | £70 |
| Band B * | £180 |
| Band C * | £295 |
| Band D * | £320 |
| Band E * | £350 |
| Personal Licence - (Class B – Statutory Fee) * | £37 |
| Temporary Event Notices (TENs) - (Class B – Statutory Fee) * | £21 |
| Application for copy licence * | £10.50 |
| Application to vary DPS/transfer licence/interim notice * | £23 |
| Application for making a provisional statement * | £315 |
| Minor variation * | £89 |
| Application to disapply mandatory DPS condition * | £23 |
| Pre-application work, hourly rate | £59 |

Petroleum Licences – Statutory*

| Petroleum Licences | Proposed 2022/23 Fee |
|-------------------------------|----------------------|
| Not exceeding 2,500 litres * | £45 |
| Not exceeding 50,000 litres * | £61 |
| Exceeding 50,000 litres * | £128 |

Scrap Metal

| Description | | Fees and Charges 2021/22 | Proposed Fees and Charges 2022/23 |
|---|---------|--------------------------|-----------------------------------|
| Scrap Metal site –New | 3 Years | £501 | £472 |
| Scrap Metal site - Renewal | 3 Years | £501 | £443 |
| Scrap Metal mobile collector - new | 3 Years | £267 | £236 |
| Scrap Metal mobile collector - renewal | 3 Years | £267 | £207 |
| Scrap Metal - Variation of Licence | | £368 | £236 |
| Scrap Metal - change of site manager | | £68 | £59 |
| Scrap Metal - copy of licence | | £11 | £11 |
| Scrap Metal - Change of Name | | £36 | £30 |

Sex Establishments – Statutory*

| Description | Type | Proposed 2022/23 Fee |
|--|-----------------------|--------------------------|
| Sex Establishments - (Class A – Fee Discretionary) | Cinema * | min £3,100 to max £5,150 |
| | Shop * | min £3,100 to max £5,150 |
| | Entertainment Venue * | min £3,100 to max £5,150 |

Skin Piercing and Dermal Treatments

| Description | Type | Fees and Charges 2021/22 | Proposed Fees and Charges 2022/23 |
|--|--------------------------|--------------------------|-----------------------------------|
| Skin piercing Registrations (one off registration) - (Class A – Fee Discretionary) | Individual (4hrs) | £180 | £236 |
| | Premises (5hrs) | £282 | £295 |
| | Joint application (7hrs) | £451 | £423 |
| Pre-application work, hourly rate | Min. 1 hour | £59 | £59 |

Street Trading Consents

| Description | Type | Fees and Charges 2021/22 | Proposed Fees and Charges 2022/23 |
|---|---|--------------------------|-----------------------------------|
| Street Trading Consents - (Class A – Fee Discretionary) | 1 Week | N/A | £144 |
| | Monthly Rate | £228 | £241 |
| | 3 months | N/A | £642 |
| | 6 months | £805 | £803 |
| | Annual Fee | £1,378 | £1,365 |
| Variation fee | | £91 | £89 |
| Pre-application work, hourly rate | Min. 1 hour | £59 | £59 |
| Refund for Street Traders | In the event that following consultation the application is refused or deemed withdrawn by officers, a sum of 50% of the application fee is payable as a refund. If the application is refused by a Panel, no refund of the application fee is payable. | | |

ENVIRONMENTAL PROTECTION

Anti-Social Behaviour Act

| Description | | Fees and Charges 2021/22 | Proposed Fees and Charges 2022/23 |
|---------------------------|--|-----------------------------|--------------------------------------|
| Anti-Social Behaviour Act | High Hedges Fee (Class A – Fee Discretionary) | £1,206 | £1,206 |

Dog Warden Services

| Description | Fees and Charges 2021/22 | Proposed Fees and Charges 2022/23 |
|---|--|--|
| Stray Dogs – not taken to kennel | £73 | £73 |
| Stray Dogs – taken to kennel | Fees based on charges & cost recovery. Vet fees separate as applicable | £73 plus Cost recovery and Vets fees separate. |
| Kennels cost | Recharge based on cost | Recharge based on cost |
| Dog fouling fixed penalty charge [Statutory] * | £75 | £75 |
| Miscellaneous stray dog activities e.g. taxi, relocating, microchipping | Cost recovery charged at £59 | Cost recovery charged at £59 |

Environmental Permitting Regulations 2016 – Statutory*

| Scheduled Processes – (Class B – statutory Fee) | | Proposed Fees and Charges 2022/23 |
|---|--------|--------------------------------------|
| Standard Process * | | £1,650 |
| Service Stations (PVI & PVII) * | | £257 |
| Dry Cleaners * | | £155 |
| Vehicle Refinishers * | | £362 |
| Mobile Screening & Crushing Plant | | £1,650 |
| Mobile Screening & Crushing Plant for the 3 rd to 7 th applications * | | £985 |
| Mobile Screening & Crushing Plant for the 8 th and subsequent applications * | | £498 |
| Substantial changes | | |
| Standard Process * | | £1,050 |
| Reduced Activities * | | £102 |
| Annual Subsistence Charge (Statutory) | | |
| Standard Process * | Low | £772 |
| | Medium | £1,161 |
| | High | £1,747 |
| Service stations PVR2 * | Low | £113 |
| | Medium | £226 |
| | High | £341 |
| VR and other reduced fees * | Low | £228 |
| | Medium | £365 |
| | High | £548 |
| Dry cleaners/PVR1 * | Low | £79 |
| | Medium | £158 |
| | High | £237 |
| Mobile Screening & Crushing Plant | Low | £646 |
| | Medium | £1,034 |
| | High | £1,506 |
| Mobile Screening & Crushing Plant for 2 nd permit * | Low | £646 |
| | Medium | £1,034 |
| | High | £1,506 |

| | | Proposed Fees and Charges 2022/23 |
|--|---|--|
| Mobile Screening & Crushing Plant for 3 rd to 7 th permit * | Low | £385 |
| | Medium | £617 |
| | High | £924 |
| Mobile Screening & Crushing Plant for the 8 th and subsequent permits * | Low | £198 |
| | Medium | £316 |
| | High | £473 |
| Late payment charge * | If invoice issued & not paid within 8 weeks | £52 |
| Transfer and Surrender | | |
| Transfer * | | £169 |
| Partial Transfer * | | £497 |
| Surrender * | | £0 |
| Transfer Reduced fees * | | £0 |
| Partial Transfer Reduced Fees * | | £47 |

Private Sector Housing

| Description | Fees and Charges 2021/22 | Proposed Fees and Charges 2022/23 |
|--|---------------------------------|--|
| Inspection of Housing Premises for Immigration purposes (Class A – Fee Discretionary) | £402 | £404 |
| Enforcement Notices served under Housing Act 2004 | £116 | £118 |
| HMO Licence NEW - assisted application | £1,204 | £1,180 |
| HMO Licence RENEWAL | £805 | £79 |
| Caravan Site Licences | | |
| Site licence new (plus additional fee per pitch) | £440 | £443 |
| New licence additional fee per pitch | £14 | £16 |
| Transfer of licence | £186 | £187 |
| Alteration of conditions | £341 | Hrly Rate |
| Annual inspection fee | £14 | Hrly Rate |
| Enforcement action -per hour | £59 | £59 |
| Deposit, vary or deleting site rules | £117 | £118 |
| Mobile Homes Regulations 2020 | | |
| Application Fee – Fit and Proper Test (any application taking more than two hours to process will be charged at an additional hourly rate of £59/ph or part thereof) | £118 | £118 |
| Annual Check Fee – Fit and Proper Test | £59/hour | £59/hour |
| Where the authority has to assist with appointing a site manager the costs will be specified in the agreement between the parties | | |

Private Water Supplies (Statutory Cap)

| Description | | Fees and Charges 2021/22 | Proposed Fees and Charges 2022/23 |
|-----------------------------------|---|--|--------------------------------------|
| Risk assessment | Every 5 years. Min. charge 1 hour, simple risk assessment and report typically 5 hours | £59/hour | £59 hourly rate |
| Sampling | Charge for a visit, taking a sample and delivery to the laboratory. Typically 2.5 hours | £59/hour | £59 hourly rate |
| Private water and pool samples | Includes cost of testing | £60 | £59 |
| Investigation | Carried out in the event of a test failure, can be substituted by the risk assessment - this does not include any required analysis costs. | £109 | £118 |
| Analysis – Regulation 10 | Where a supply provides <10m ³ /day or serves <50 people and is used for domestic purposes | £28 | £28 |
| Analysis of Group A Parameters | | Cost of laboratory analysis will be recovered and will depend on type of suite being analysed. Customer will be advised of cost. | Hourly Rate + Laboratory Costs |
| Analysis of Group B Parameters | | Additional parameters sampled less often to ensure the water complies with all safety standards - Hourly rate applies | Hourly Rate + Laboratory Costs |
| Hourly charge | | £59 | |

Other Fees

| | Hourly rate applies minimum of 2 hours | Fees and Charges 2021/22 | Proposed Fees and Charges 2022/23 |
|---|---|--------------------------------|---|
| Environmental Information Request - Individual, Non-Commercial | Hourly rate applies minimum of 2 hours | £118 | £118 minimum |
| Environmental Information Request - Commercial and Government | Hourly rate applies minimum of 2 hours | £118 | £118 minimum |
| Civil Actions (Class A – Fee Discretionary) | | £118 | £118 minimum |
| Safety Certification and administration | Hourly rate applies minimum of 2 hours | £118 | £118 minimum |
| Pre-Application Advice, hourly charge | | £59 | £59 |

TRADING STANDARDS

Buy With Confidence

| Description | Employee numbers | Fees and Charges 2021/22 | Proposed Fees and Charges 2022/23 |
|--|------------------|--------------------------|-----------------------------------|
| Application Fee (set nationally by Buy with Confidence scheme) | 1-5 employees | £125 | £125 |
| | 6-20 employees | £167 | £167 |
| | 21-49 employees | £208 | £208 |
| | 50+ employees | POA | POA |
| Annual fee (set nationally by Buy with Confidence scheme) | 1-5 employees | £250 | £250 |
| | 6-20 employees | £375 | £375 |
| | 21-49 employees | £500 | £500 |
| | 50+ employees | POA | POA |
| Members before 2017/18 Annual Fee (Bracknell Forest legacy members only) | 1-5 employees | £125 | £125 |
| | 6-20 employees | £189 | £189 |
| | 21-49 employees | £252 | £252 |

** Administered by Hampshire County Council

Primary Authority

| Description | Fees and Charges 2021/22 | Proposed Fees and Charges 2022/23 |
|--|--|-----------------------------------|
| Primary Authority Work hourly chargeable rate | £59 | £59 Hrly Rate |
| Annual charge - previous year usage 10 hours or less | £516 | £531 |
| Annual charge - previous year usage 20 hours | £1,031 | £1,062 |
| Anything likely to be in excess of 20 hours | Full recovery of costs - Individually assessed | Individually assessed |

Support With Confidence

| Description | Employee numbers | Fees and Charges 2021/22 | Proposed Fees and Charges 2022/23 |
|-----------------|------------------|--------------------------|-----------------------------------|
| Application fee | 1-5 employees | £59 | £59 |
| | 6-20 employees | £120 | £120 |
| | 21+ employees | £300 | £300 |

Weights and Measures

| Description | | Fees and Charges 2021/22 | Proposed Fees and Charges 2022/23 |
|---------------------------|--|--------------------------|-----------------------------------|
| Weights and Measures Fees | Includes the cost of maintaining calibration of equipment annually (Based on ACTSO guidance) | £64 | £64 |

Other Fees

| Description | | Fees and Charges 2021/22 | Proposed Fees and Charges 2022/23 |
|---|---|--------------------------|-----------------------------------|
| Food export certificates | Full cost recovery based on hourly rate | £59 | £59 minimum |
| Food Hygiene Rating Scheme rescore | 2 hours | £118 | £118 |
| General Business Advice (Non-Primary Authority) | Hourly rate (first 30 minutes free) | £57 | £59 |
| Resident Request for Advice | Hourly rate | £57 | £59 |

(4) Registration Services

Registration fees are largely controlled by statute. It is proposed to increase all other discretionary fees by 4.2%, in line with CPI inflation at October 2021.

| Registrars | | | |
|---|------------------------------------|--------------------------|-----------------------------------|
| | | Fees and Charges 2021/22 | Proposed Fees and Charges 2022/23 |
| Shaw House Ceremony Room | Tues- Fri | £266 | £277 |
| | Sat | £296 | £308 |
| Ceremonies at approved premises | Mon-Fri | £466 | £485 |
| | Sat | £496 | £516 |
| | Sun & Bank Holiday | £566 | £590 |
| Approved Premise Licence - any number of rooms | | £2,136 | £2,136 |
| Celebratory Services - Baby Naming/Affirmation of vows - Shaw House | Monday to Friday | £262 VAT | £273 + VAT |
| | Saturday | £332 + VAT | £346 + VAT |
| Celebratory Services - Baby Naming/Affirmation of vows - At approved premises | Mon- Fri | £312 + VAT | £325 + VAT |
| | Sat | £373 + VAT | £389 + VAT |
| | Sun & Bank Holiday | £418 + VAT | £436 + VAT |
| Private Citizenship ceremony Mon to Sat | | £123 | £128 |
| European Passport Return Service | | N/A | N/A |
| Marriages & Civil Partnerships Booking Fee (non refundable) | | £25 | £26 |
| Marriages & Civil Partnerships Cancellation Fee | More than 4 months before ceremony | Fees refunded minus £100 | Fees refunded minus £100 |
| | 1-4 months before ceremony | 50% refund | 50% refund |
| | Less than 1 month before ceremony | No refund | No refund |

(5) Archaeology

| Historic Environment Record (HER) | Fees and Charges 2021/22 | Proposed Fees and Charges 2022/23 |
|---|---|---|
| Research charges for staff time providing HER data | Hourly rate of £120 + VAT with a minimum of £75 + VAT for the first half hour | Hourly rate of £125 + VAT with a minimum of £75 + VAT for the first half hour |
| Providing archaeological information and advice for agri-environment schemes in line with nationally agreed service standards | Scale of charges, depending on the type of scheme and the area covered | Scale of charges, depending on the type of scheme and the area covered |
| A4 computer print out (b/w) HER report | £0.20 | £0.20 |
| A4 computer print out (colour) HER report | £0.60 | £0.60 |
| A3 computer print out (colour) HER report | £1.00 | £1.00 |

2.2 Environment

(1) **Car Park Charges** – There are no proposed increases for existing car park charges for 2022/23.

| | | Fees and Charges 2021/22 | Proposed Fees and Charges 2022/23 |
|--|--|--------------------------|-----------------------------------|
| Newbury - Car Park Charges (Mon to Sun inc Bank Holidays): | | | |
| Newbury Station Multi-storey Car Park (Saturday & Sunday) | Up to 2 hours | - | £2.00 |
| | Up to 4 hours | - | £3.50 |
| | Daily Charge | - | £4.40 |
| Newbury Station Multi-storey Car Park (Monday – Friday) | Up to 1 hour | - | £1.00 |
| | Up to 2 hours | - | £2.00 |
| | Up to 3 hours | - | £3.00 |
| | Up to 4 hours | - | £4.00 |
| | Peak daily charge (arrive before 10am) Ticket expires 23:59 | - | £7.30 |
| | Off Peak daily charge (arrive after 10am) Ticket expires 23:59 | - | £4.40 |
| Kennet Centre Multi-storey Car Park | Up to 1 hour | £1.50 | £1.50 |
| | Up to 2 hours | £2.70 | £2.70 |
| | Up to 3 hours | £3.90 | £3.90 |
| | Up to 4 hours | £5.20 | £5.20 |
| | Up to 6 hours | £7.20 | £7.20 |
| | Up to 8 hours | £8.70 | £8.70 |
| | Over 8 hours | £12.00 | £12.00 |
| | Evening Charge | £2.00 | £2.00 |
| Northbrook Multi-storey Car Park | Up to 1 hour | £1.50 | £1.00 |
| | Up to 2 hours | £2.70 | £2.00 |
| | Up to 3 hours | £3.90 | £3.00 |
| | Up to 4 hours | £5.20 | £4.00 |
| | Up to 6 hours | £7.20 | - |
| | Up to 8 hours | £8.70 | - |
| | Over 4 hours | £12.00 | £5.00 |
| | Evening Charge | £2.00 | £2.00 |
| Short and Long Stay Car Parks - Pelican Lane, West Street, 8 Bells, Market Street , Bear Lane, Central and Library | Up to 1 hour | £1.50 | £1.50 |
| | Up to 2 hours | £2.70 | £2.70 |
| | Up to 3 hours | £3.90 | £3.90 |
| | Up to 4 hours | £5.20 | £5.20 |
| | Up to 6 hours | £7.20 | £7.20 |
| | Up to 8 hours | £8.70 | £8.70 |
| | Over 8 hours | £12.00 | £12.00 |
| | Evening Charge | £2.00 | £2.00 |
| Short Stay Car Parks – Northcroft Lane and The Wharf | Up to 1 hour | £1.50 | £1.50 |
| | Up to 2 hours | £2.70 | £2.70 |
| | Up to 3 hours | £3.90 | £3.90 |
| | Up to 4 hours | £5.20 | £5.20 |
| | Over 4 hours | £12.00 | £12.00 |
| | Evening Charge | £2.00 | £2.00 |
| Long Stay Car Parks – Northcroft Lane West 08:00 am to 10:00pm | Up to 2 hours | £1.70 | £1.70 |
| | Up to 4 hours | £3.20 | £3.20 |
| | Over 4 hours | £5.20 | £5.20 |
| Long Stay Car Parks – Newbury Football Club and Market Street staff car park. Market Street (Saturday's only). | Up to 4 hours | £1.00 | £1.00 |
| | Over 4 hours | £2.00 | £2.00 |
| | no evening charge | | |
| Goldwell Park | Up to 4 hours | £1.00 | £1.00 |
| | Over 4 hours | £2.00 | £2.00 |
| | No Evening Charge | Free | Free |
| Newbury Car Park Charges (Sunday) - All car Parks | Daily charge up to 6.00pm | Same as Mon to Sat | Same as Mon to Sat |
| | Evening charge from 6.00pm | £2.00 | £2.00 |

| | | Fees and Charges 2021/22 | Proposed Fees and Charges 2022/23 | |
|--|--------------|--------------------------|-----------------------------------|--|
| Newbury on-street Charges (Mon to Sat inc Bank Holidays): | | | | |
| Northbrook Street (west side) - either side of Albert Road Broadway (east side)- near Clock Tower Cheap Street (west side) Bartholomew Street | 30 Mins | Free | Free | |
| | 1 hour | £1.00 | £1.00 | |
| Kings Road West | 30 Mins | Free | Free | |
| | 1 Hour | £1.00 | £1.00 | |
| | 2 Hours | £1.50 | £1.50 | |
| | 4 Hours | £3.00 | £3.00 | |
| Newtown Road (north of St John's Road) West Mills | 30 Mins | Free | Free | |
| | 2 hours | £1.00 | £1.00 | |
| | 4 hours | £2.00 | £2.00 | |
| Pelican Lane (west side) | 30 mins | Free | Free | |
| | 1 hour | £1.00 | £1.00 | |
| | 2 hours | £2.20 | £2.20 | |
| Newbury on-street Charges (Mon to Sat inc Bank Holidays) continued: | | | | |
| Newtown Road (south of St John's Road) -west side | 4 hours | £1.00 | £1.00 | |
| | over 4 hours | £2.00 | £2.00 | |
| Catherine Road and Link Road | 2 hours | £1.00 | £1.00 | |
| | 4 hours | £2.00 | £2.00 | |
| | over 4 hours | £3.80 | £3.80 | |
| Station Road | 2 hours | £1.00 | £1.00 | |
| | 4 hours | £2.00 | £2.00 | |
| | over 4 hours | £3.80 | £3.80 | |
| Old Bath Road (south side) west of Leys Gardens | 2 hours | £0.50 | £0.50 | |
| | 4 hours | £1.00 | £1.00 | |
| | over 4 hours | £1.50 | £1.50 | |
| Faraday Road area | 30 mins | Free | Free | |
| | 2 hours | £0.50 | £0.50 | |
| | 4 hours | £1.00 | £1.00 | |
| | over 4 hours | £1.50 | £1.50 | |
| Newbury On-Street Charges (Sunday) | | | | |
| Standard daily charge of £1.00 at all locations where on-street charging applies. The 30 minutes free parking will be retained at all locations where it applies Monday to Saturday as will the £0.50 charge for up to 2 hours parking at the two locations where it applies (Old Bath Road and Faraday Road). | | £1.00 | £1.00 | |
| Newbury Season Ticket Prices: | | | | |
| Kennet Centre: | Per Quarter | £350.00 | £350.00 | |
| | Per Annum | £1,150.00 | £1,150.00 | |
| Northbrook MSCP: | Per Quarter | £350.00 | £350.00 | |
| | Per Annum | £1,150.00 | £1,150.00 | |
| Newbury "General": | Per Quarter | £350.00 | £350.00 | |
| | Per Annum | £1,150.00 | £1,150.00 | |

| | | Fees and Charges 2021/22 | Proposed Fees and Charges 2022/23 |
|---|--|-------------------------------------|-------------------------------------|
| Out of Newbury Car Park Hourly Rates: | | | |
| Hungerford: Church St | Up to 1 hour | £0.80 | £0.80 |
| | Up to 2 hours | £1.30 | £1.30 |
| | Up to 3 Hours | £1.70 | £1.70 |
| | Up to 4 Hours | £2.00 | £2.00 |
| | Up to 10 hours | £4.00 | £4.00 |
| | Over 10 hours | £10.00 | £10.00 |
| Hungerford: Station Road | Up to 1 hour | £0.80 | £0.80 |
| | Up to 2 hours | £1.30 | £1.30 |
| | Up to 3 Hours | £1.70 | £1.70 |
| | Up to 4 Hours | £2.00 | £2.00 |
| | Up to 10 hours | £4.00 | £4.00 |
| | Over 10 hours | £6.00 | £6.00 |
| Hungerford High Street (On-Street) | Up to 1 hour | £0.80 | £0.80 |
| | Up to 2 hours | £1.30 | £1.30 |
| | Up to 4 hours | £3.80 | £3.80 |
| | Up to 8 hours | £6.00 | £6.00 |
| | Over 8 hours | £10.00 | £10.00 |
| Pangbourne Station Road: | Up to 1 hour | £0.80 | £0.80 |
| | Up to 2 hours | £1.30 | £1.30 |
| | Up to 3 hours | £1.70 | £1.70 |
| | Over 3 hours | £5.50 | £5.50 |
| Pangbourne River Meadow | Up to 1 hour | £0.80 | £0.80 |
| | Up to 2 hours | £1.30 | £1.30 |
| | Up to 3 hours | £1.70 | £1.70 |
| | Up to 4 hours | £2.00 | £2.00 |
| | Over 8 hours | £5.50 | £5.50 |
| Out of Newbury Car Park Hourly Rates continued: | | | |
| Thatcham Kennet Leisure Centre - Monday to Friday 8:30 to 17:30 | Up to 2 hours (no return within 4 hours) | Free - (a ticket must be displayed) | Free - (a ticket must be displayed) |
| | Up to 3 hours | £1.00 | £1.00 |
| | Over 3 hours | £10.00 | £10.00 |
| Thatcham Kingsland Centre | Up to 1 hour | £0.80 | £0.80 |
| | Up to 2 hours | £1.30 | £1.30 |
| | Up to 3 hours | £1.70 | £1.70 |
| | Over 3 hours | £3.00 | £3.00 |
| Thatcham Gilbert Court | Up to 1 hour | Free | Free |
| | Up to 2 hours | £0.60 | £0.60 |
| | Up to 3 hours | £0.90 | £0.90 |
| | Over 3 hours | £2.00 | £2.00 |
| Thatcham Burdwood Centre | Up to 2 hours | Free | Free |
| | Up to 3 hours | £0.90 | £0.90 |
| | Over 3 hours | £2.00 | £2.00 |
| Thatcham Station (Monday - Friday) | Peak daily charge (arrive before 10am) Ticket expires 23:59 | £3.40 | £3.40 |
| | Off Peak daily charge (arrive after 10am) Ticket expires 23:59 | £2.00 | £2.00 |
| Thatcham Station (Saturday & Sunday) | Daily charge | £2.00 | £2.00 |
| Thatcham On-Street: | | | |
| Pipers Lane (Monday to Sunday at all times) | Up to 4 hours | £1.00 | £1.00 |
| | Over 4 hours | £1.50 | £1.50 |
| Ayleford Way (Monday to Sunday 8.00am to 6.00pm) | Up to 4 hours | £1.00 | £1.00 |
| | Over 4 hours | £1.50 | £1.50 |
| Theale Main | Up to 2 hours | £0.80 | £0.80 |
| | Over 2 hours | £1.30 | £1.30 |
| Theale West | Up to 1 hour | £0.80 | £0.80 |
| | Up to 2 hours | £1.30 | £1.30 |
| | Over 2 hours | £5.50 | £5.50 |

| | | Fees and Charges 2021/22 | Proposed Fees and Charges 2022/23 |
|---|------------------------|--------------------------|-----------------------------------|
| Out of Newbury Season Tickets | | | |
| Hungerford | Annual | £425.00 | £425.00 |
| Pangbourne | Per Quarter | £160.00 | £160.00 |
| | ½ year | £315.00 | £315.00 |
| | Annual | £500.00 | £500.00 |
| Theale | Annual | £160.00 | £160.00 |
| West Berkshire Residents Parking Permits | | £30.00 | £30.00 |
| West Berkshire Visitor Parking Permits | | £1.00 | £1.00 |
| Hungerford High Street (Zone HHS) | | £70.00 | £70.00 |
| Park Terrace | | £70.00 | £70.00 |
| Blue Badge (new application) | | £10.00 | £10.00 |
| Replacement Blue Badge | | £10.00 | £10.00 |
| Parking Dispensation | Per Day | £15.00 | £15.00 |
| Parking Suspensions | Per application | £15.00 | £15.00 |
| | Per 5m bay per day | £10.00 | £10.00 |
| | | | |
| Council owned EV Charge Points (these are the base charges and will be subject to increase/decrease in line with the Council's 2022/23 electricity costs). | | | |
| Slow (7kWh) Charger | per kWh | | £0.25 |
| Fast (22kW AC) Charger | per kWh | - | £0.30 |
| Rapid (50kW DC) Charger | per kWh | - | £0.39 |
| Overstay fee (for Rapid charger). | per hour after 2 hours | - | £10.00 |

(2) Licence Fees, Permits and Other Charges

Fees are charged for a range of services e.g. where Highway Authority approval is required to place items or to work on the public highway. These include vehicular crossings, skips, scaffolds, table and chairs on the highway, issuing permits for and inspecting utility operations, temporary or permanent traffic regulation orders. It is proposed to increase these charges by 4.2%, in line with CPI inflation at October 2021. Fees for Michaelmas Fair have been adjusted to reflect actual costs to the Council.

| | | Fees and Charges 2021/22 | Proposed Fees and Charges 2022/23 |
|--|-----------------|--|--|
| Tree Preservation Order | | £27 | £28 |
| Michaelmas Fair | | £3,020 | £4,000 |
| Public Rights of Way | Search fees | £75 | £78 |
| | Path order fees | £1,500-£3770 | £1,530-£3,850 |
| Statutory Declarations | | £205 flat rate with rights to increase if the work required is onerous | £210 flat rate with rights to increase if the work required is onerous |
| Highways Act Charges: | | | |
| Land charges | | £52 | £54 |
| Vehicular Crossing (S.184) | Approval | £150 | £156 |
| Skips on the Highway (S.139) | Initial fee | £46 | £48 |
| | per week | £54 | £56 |
| Scaffold/hoarding on the Highway (S.169/172) | Initial fee | £93 | £97 |
| | per week | £53 | £55 |
| | | | |
| Tables and Chairs on the Highway (based on number of Chairs) (S.115) | 1 to 10 | £233 | £243 |
| | 10 to 27 | £383 | £399 |
| | 27+ | £766 | £798 |
| Storing Materials on the Highways (S.171) | Initial fee | £87 | £91 |
| | per week | £29 | £30 |
| EV charging duct across footpath (S.171) | Approval | | £153 |
| Temporary Excavation in the highway (S.171) | | £116 | £121 |
| Cranes, machinery, structure on the highway (S.178) | | £168 | £175 |
| Per Necessary inspection | | £63 | £66 |
| S142 Licence to plant in the highway | | £139 | £145 |

| Permits under SI 2014 No. 3110 Highways, England and the Traffic Management (West Berkshire Council) Permit Scheme Order 2014 (Maximum Permissible Charge) | Main Roads | | Minor Roads |
|--|-----------------------|---|---|
| | 0, 1 and 2 | 3 and 4 | 3 and 4 |
| These are maximum charges, pending consultation on changes to the West Berkshire Permit Scheme. 2021/22 fees are shown in brackets. | | | |
| Reinstatement category of street | 0, 1 and 2 | 3 and 4 | 3 and 4 |
| Street designated as traffic sensitive or not | All streets | Traffic sensitive at some times/locations | Non traffic sensitive at any time or location |
| Time and location of activity | Any time and location | Any part within traffic sensitive times / locations | Wholly within non traffic sensitive times / locations |
| Provisional Advance Authorisation | £105 (£77) | £105 (£77) | £75 (£62) |
| Major Works - over 10 days <u>and</u> all major works requiring a traffic regulation order | £240 (£199) | £240 (£199) | £150 (£125) |
| Major works - 4 to 10 days | £130 (£130) | £130 (£130) | £75 (£0) |
| Major works - up to 3 days | £65 (£65) | £65 (£65) | £45 (£0) |
| Standard Activity | £130 (£111) | £130 (£111) | £75 (£0) |
| Minor Activity | £65 (£52) | £65 (£52) | £45 (£0) |
| Immediate Activity | £60 (£47) | £60 (£47) | £40 (£0) |
| Permit Variation | £45 (£45) | £45 (£45) | £35 (£35) |

| | Fees and Charges 2021/22 | Proposed Fees and Charges 2022/23 |
|---|--|---|
| Other Licences and Charges: | | |
| Licence to place advertising sign on public highway (A board or similar) in Newbury Town Centre | £55 | £57 |
| Streetworks licence (S.50 NRSWA) | £262 | £273 |
| Utility Works Inspection (NRSWA/TMA) | £55 | £57 |
| Fixed Penalty Charge (Utility Companies) NRSWA/TMA | £120/£80 | £120/£80 |
| Working on the highway without a valid permit | £500 (£300 if paid within 29 days) | £500 (£300 if paid within 29 days) |
| Defect inspection fee for third party apparatus | £68 | £68 |
| Permanent Traffic Regulation Order for Developer | £880 plus actual costs of signage, road markings, agency & advertising | £900 plus actual costs of signage, road markings, agency & advertising |
| Temporary Traffic Regulation Orders Section 14(1) | £891 | £928 |
| Emergency Temporary Traffic Regulation Orders Section 14(2) | £461 | £480 |
| Retrospective Temporary Traffic Regulation Orders Section 14(2) | £665 | £693 |
| Temporary Traffic Regulation Orders Section 16A where appropriate & Section 21 of PTCA | £81 | £84 |
| Cutting through signal loops and not informing LA | £505 plus cost of recutting loops | £515 plus cost of recutting loops |
| Tourist / Direction signs | £534 | £556 |
| Traffic Signs / Signals Equipment damaged by Road Traffic Accident or other event | 10% of cost of repairs | 10% of cost of repairs |
| Use of permanent Traffic Regulation Order for railway crossing works | £81 | £84 |
| Access Protection Marking (single standard width dropped kerb driveway) | £128 | £133 |
| Sewerage treatment property charge | £389 | £405 |
| Events/Promotions on the Public Highway | £120 to £1,210 per day | £120 to £1,235 per day |
| Cycle Training | £40 | £42 |
| Recovery and storage of unauthorised signs | £139 | £145 |
| Street Works Core Sampling - Charge per failed core test | N/A | £185 (this is an average cost - actual cost calculated from the Coring Advice Note published by SEHAUC) |

| | | Fees and Charges 2021/22 | Proposed Fees and Charges 2022/23 |
|--|--|---|---|
| Provision of Data: | | | |
| Highway search enquiries | One A4 plan covering 100 metres of highway | £52 | £54 |
| | Additional 100 metres | £14 | £15 |
| | Additional question | £14 | £15 |
| Provision of recorded injury accident Data | | £145 + £47 per additional block of up to 10 accidents | £145 + £47 per additional block of up to 10 accidents |
| Provision of Traffic Data, per request per site: | data up to 1 year old | £139 | £145 |
| | data up to 3 years old | £111 | £116 |
| | data over 3 years old | £82 | £85 |

| Charges in relation to works occupying the carriageway during period of overrun | | | |
|--|---|--|----------------------------------|
| Item | Description of street | Amount (£) (each of first three days) | Amount (£) (each subsequent day) |
| 1 | Traffic-sensitive or protected street not in road categories 2,3 or 4 | 5,000 | 10,000 |
| 2 | Other street not in road categories 2,3 or 4 | 2,500 | 2,500 |
| 3 | Traffic-sensitive or protected street in road categories 3 or 4 | 3,000 | 8,000 |
| 4 | Other street in road category 2 | 2,000 | 2,000 |
| 5 | Traffic-sensitive or protected street in road category 3 or 4 | 750 | 750 |
| 6 | Other street in road category 3 or 4 | 250 | 250 |
| Charges in relation to works outside the carriageway during period of overrun | | | |
| Item | Description of street | Amount (£) | |
| 1 | Street not in road category 2, 3 or 4 | 2,500 | |
| 2 | Street in road category 2 | 2,000 | |
| 3 | Street in road category 3 or 4 | 250 | |

(3) Public Transport

Use of public transport has been affected by the impact of the Covid pandemic. No increases are proposed for 2022/23 in charges to bus operators and passengers.

| | | Fees and Charges 2021/22 | Proposed Fees and Charges 2022/23 |
|--|---------------------------------|--------------------------|-----------------------------------|
| Charge per departure | | £0.60 | £0.60 |
| Bus stands 0400-1800 | up to 20 minutes | £0.00 | £0.00 |
| | 20 minutes to 1 hour (max stay) | £1.20 | £1.20 |
| Coach stands 0400-1800 | up to 90 mins (max stay) | £4.00 | £4.00 |
| Bus/coach stand and Bays B-F Mon-Sat 1800-0400 and all day Sunday | up to 3 hours | £3.00 | £3.00 |
| | over 3 hours | £6.00 | £6.00 |
| Additional charge for breaches | | £25.00-£50.00 | £25.00-£50.00 |
| Temporary bus stop closure | Per stop | £150.00 | £150.00 |
| | Per pair of opposite stops | £180.00 | £180.00 |
| Provision of information at bus stops for services not subsidised by WBC | Per stop | £11.20 | £11.20 |
| Concession bus pass replacement fee | | £16.50 | £16.50 |

(4) Highways Development Control Fees

Fees are charged to developers for design checking, supervision and inspection of new roads under construction and off site highway improvements. The charges proposed have been benchmarked with other authorities. It is proposed to increase these charges by 4.2%, in line with CPI inflation at October 2021.

| Highways Development Control Fees | | | |
|--|----------------------------|--------------------------|-----------------------------------|
| | | Fees and Charges 2021/22 | Proposed Fees and Charges 2022/23 |
| Street naming and numbering - Property name change | | £87 | £91 |
| Changes to new addresses due to the development changing after the schedule has been issued. | Per plot | £87 | £91 |
| | | | |
| Street Naming and Numbering - New Developments | One address/plot | - | £87 |
| | 2 - 5 addresses/plots | - | £141 |
| | 6 - 10 addresses/plots | - | £252 |
| | 11 - 20 addresses/plots | - | £403 |
| | 21 or more addresses/plots | - | £20 |
| Provision of Pre-Planning Application Advice | | | |
| Transport Assessment Scoping Note | | £162 | £169 |
| Draft Transport Assessment | | £549 | £572 |
| Provision of Private Access | | £101 | £105 |
| Highway Advice for New Developments | Less than 5 Dwellings | £162 | £169 |
| | 5 to 25 dwellings | £367 | £382 |
| | 26 to 79 dwellings | £476 | £496 |
| | 80 to 200 dwellings | £549 | £572 |
| | More than 200 dwellings | £621 | £647 |
| | 0 to 249 sqm | £133 | £139 |
| | 250 sqm to 999 sqm | £234 | £244 |
| | 1,000 to 9,999 sqm | £367 | £382 |
| over 10,000 sqm | £476 | £496 | |
| Meeting charge | per hour per officer | £135 | £141 |

(5) Hire of sports facilities

Sports facilities at Henwick Worthy, Holy Brook, Northcroft, Moorside and The Diamond at Greenham. It is proposed to increase the charges for use of our sports facilities by 4.2%, in line with CPI inflation at October 2021.

| | | Fees and Charges 2021/22 | | Proposed Fees and Charges 2022/23 | |
|--|------------------------|--------------------------|---------------|-----------------------------------|---------------|
| | | Single Booking | Block Booking | Single Booking | Block Booking |
| Henwick Worthy Sports Ground: | | | | | |
| Cricket – 1 st Hand Wicket (per match) | Adult | £104.60 | £87.10 | £109.00 | £90.80 |
| | Junior | £48.20 | £40.20 | £50.20 | £41.90 |
| Cricket – 2 nd Hand Wicket (used grass) | Adult | £77.40 | £64.50 | £80.70 | £67.20 |
| | Junior | £37.60 | £31.40 | £39.20 | £32.70 |
| Cricket – Artificial Wicket | Adult | £69.60 | £58.00 | £72.50 | £60.40 |
| | Junior | £35.50 | £29.60 | £37.00 | £30.80 |
| Cricket – 2 nd (Reserve) Artificial Wicket | Adult | Free | Free | Free | Free |
| | Junior | Free | Free | Free | Free |
| Football – Grass (per game) | Adult | £79.20 | £66.00 | £82.50 | £68.80 |
| | Junior | £38.80 | £32.30 | £40.40 | £33.70 |
| Football - Mini Pitch | Adult | £44.80 | £37.30 | £46.70 | £38.90 |
| | Junior | £22.40 | £18.70 | £23.30 | £19.50 |
| Rugby – Grass (per game) | Adult | £79.20 | £66.00 | £82.50 | £68.80 |
| | Junior | £38.80 | £32.30 | £40.40 | £33.70 |
| Rugby Training | Cost per Hour | £21.50 | £17.90 | £22.40 | £18.70 |
| Use of Portable Lights | Cost Per Hour | £21.50 | £17.90 | £22.40 | £18.70 |
| Full Pitch Artificial Grass - peak | 30 Mins | £42.90 | £35.80 | £44.70 | £37.30 |
| | 1hr Only | £85.80 | £71.50 | £89.40 | £74.50 |
| | 1hr 30mins (11 a side) | £128.80 | £107.30 | £134.20 | £111.80 |
| Half Pitch Artificial Grass - peak | 30 Mins | £24.00 | £20.00 | £25.00 | £20.80 |
| | 1hr Only (5 a side) | £48.00 | £40.00 | £50.00 | £41.70 |
| | 1hr 30mins | £72.00 | £60.00 | £75.00 | £62.50 |
| Full Pitch Artificial Grass – off-peak | 30 Mins | £20.00 | £16.70 | £20.80 | £17.40 |
| | 1hr Only | £40.00 | £33.40 | £41.70 | £34.80 |
| | 1hr 30mins (11 a side) | £60.00 | £50.00 | £62.50 | £52.10 |
| Half Pitch Artificial Grass – off-peak | 30 Mins | £10.40 | £8.70 | £10.80 | £9.10 |
| | 1hr Only (5 a side) | £20.90 | £17.40 | £21.80 | £18.10 |
| | 1hr 30mins | £31.30 | £26.10 | £32.60 | £27.20 |
| Hardcourt Activities: | | | | | |
| Netball (per court per hr) (OUT OF ORDER AT TIME OF PUBLICATION) | Adult | £22.40 | £18.60 | £23.30 | £19.40 |
| | Junior | £11.20 | £9.30 | £11.70 | £9.70 |
| Tennis (per court per hr) (OUT OF ORDER AT TIME OF PUBLICATION) | Adult | £6.70 | £5.60 | £7.00 | £5.80 |
| | Junior | £3.60 | £3.00 | £3.80 | £3.10 |
| Basketball Hardcourt and BMX Pump Track | Adult | Free | Free | Free | Free |
| | Junior | Free | Free | Free | Free |
| Moorside: | | | | | |
| Football - Grass (Per Game) | Adult | £66.30 | £55.20 | £69.10 | £57.50 |
| | Junior | £32.80 | £27.40 | £34.20 | £28.60 |
| The Diamond -Greenham: | | | | | |
| Football - Grass (Per Game) | Adult | £66.30 | £55.20 | £69.10 | £57.50 |
| | Junior | £32.80 | £27.40 | £34.20 | £28.60 |
| Holybrook Park: | | | | | |
| Football – Grass (per game) | Adult | £66.30 | £55.20 | £69.10 | £57.50 |
| | Junior | £32.80 | £27.40 | £34.20 | £28.60 |
| Northcroft Recreation Ground: | | | | | |
| Football - Grass (per game) | Adult | £66.30 | £55.20 | £69.10 | £57.50 |
| | Junior | £32.80 | £27.40 | £34.20 | £28.60 |
| Open space hire for coaching/ community use/festivals/other entertainment. | | P.O.A | | P.O.A | |

Peak Rate – Weekday evenings after 6pm and all day Saturday; **Off-Peak Rate** – Weekdays before 6pm and all day Sunday; **Block Booking:** 10 games and over; **Schools Rate:** £19.30 Per Hour (£23.16 inc vat if applicable)

(6) Charges to Householders for Sewage Treatment

Approximately 150 properties, mainly in rural areas, are connected to small sewage treatment plants. These are the responsibility of West Berkshire Council to maintain, having previously been the ownership of Newbury District Council from when the housing stock was transferred to Sovereign Housing Association. The householders pay a fee to the Council which contributes to the maintenance costs.

(7) Waste

Fees include bulky household collection, garden waste collection and provision of additional wheelie bins for garden waste collection. An increase to the garden waste service is proposed in line with inflation. No increases are proposed for other waste charges in 2022/23.

| | | Fees and Charges 2021/22 | Proposed Fees and Charges 2022/23 |
|---|---|--------------------------|-----------------------------------|
| Special Collection Charges (Bulky Household Collection) | Normal (within 7 days) | £45 | £45 |
| | Within 7 days by appointment outside property | £60 | £60 |
| | Within 7 days by appointment inside property | £70 | £70 |
| Provision of wheelie bin | | £27 | £27 |
| Collection of garden waste for year (scheduled) - for 1st green bin (new subscriptions or renewals). | | £50 | £52 |
| Garden Waste service charge for 2nd to 5th green bins (For renewals only where one off set up payment has already been made). | | £40 | £40 |
| Removal of fly tipping on private land | | P.O.A | P.O.A |
| Removal of graffiti up to 2m ² area | | P.O.A | P.O.A |
| HWRC non-household waste charges: | | | |
| Soil and Rubble | Per 25L bag or equivalent/ single item | £2.50 | £2.50 |
| | Standard Car/Hatchback | £14.30 | £14.30 |
| | Trailer | £23.80 | £23.80 |
| | Small Van /Estate Car | £28.60 | £28.60 |
| | Transit van or similar | £95.20 | £95.20 |
| Plasterboard | Per 25L bag or equivalent | £2.10 | £2.10 |
| | Standard car / Hatchback | £12.90 | £12.90 |
| | Trailer | £21.40 | £21.40 |
| | Small Van / Estate car | £25.80 | £25.80 |
| | Transit Van or similar | £85.60 | £85.60 |
| Tyres | Motorised mini bike / motorised go-kart | £2.50 | £2.50 |
| | Standard tyre off rim (car/motorcycle) | £5.00 | £5.00 |
| | Standard tyre on rim (car motor cycle) | £7.00 | £7.00 |
| | Medium tyre off rim (large 4 x 4 / large van) | £9.00 | £9.00 |
| | Medium tyre on rim (large 4 x 4 / large van) | £11.00 | £11.00 |
| | Miscellaneous tyres | £2.50 | £2.50 |
| Gas canisters | | £6.00 | £6.00 |
| | | | |
| Charges for Non WBC Residents' Use of HWRCs | New charge per visit TBC | £7.00 | £7.00 |

(8) Sustainable Drainage Pre-Application Advice Fees

Fees for sustainable drainage advice and meeting charges are being introduced from 2022/23, as follows:

| | | Fees and Charges 2021/22 | Proposed Fees and Charges 2022/23 |
|---|----------------------|--------------------------|-----------------------------------|
| SuDS advice for Major sites (written responses only). | Up to 20 dwellings | - | £250 |
| | Over 20 dwellings | - | £450 |
| Meeting charge | Per hour per officer | - | £141 |

3. Proposals – Resources Directorate

3.1 Electoral Services

These charges are statutory and the Council has no discretion to vary.

3.2 Local Land Charges

Local Land Charges are set in line with legislation, which requires the Council only to recover costs incurred in service delivery. An increase of 4.2% in line with CPI at October 2021 is proposed for 2022/23 where appropriate.

| | Fees and Charges 2021/22 | Proposed Fees and Charges 2022/23 |
|-------------------------|-----------------------------|--------------------------------------|
| LLC1 | £75 | £54 |
| Con29 PT1 | £52 | £78 |
| Con29PT11 | £26 | £27 |
| Additional Questions | £47 | £49 |
| Con29 additional parcel | £41 | £43 |
| LLC1 additional parcel | £56 | £58 |

3.3 Legal Fees

Proposed recharges of staff time have been inflated by 4.2% for 2022/23, in line with CPI at October 2021. No uplift is proposed to other charges for legal services.

| | | Fees and Charges 2021/22 | Proposed Fees and Charges 2022/23 |
|---|--------|-----------------------------|--------------------------------------|
| Managers | Hourly | £150 | £156 |
| Team Leader | Hourly | £142 | £148 |
| Solicitor / Barrister | Hourly | £137 | £143 |
| Legal Executive/Senior Legal | Hourly | £127 | £132 |
| Trainee Solicitor | Hourly | £107 | £111 |
| Landowners Statements | | £1,140 | £1,140 |
| Registration of new town or Village Green by Landowner by Owner | | No Fee | No Fee |
| Correction for the purpose of section 19 (2)(a) of a mistake made by the Registration Authority | | No Fee | No Fee |
| Correction for a purpose described in section 19(2)(b)(C) or (e) | | £200 | £200 |
| Correction for a purpose described in section 19(2)(d) - payable per register unit | | £30 | £30 |

3.4 Social Care Training

The Government provides funding for care sector training and we use this funding to deliver a comprehensive joint training programme for staff and people working in the private and voluntary care sector. Anyone can access the training. The grant funding enables charges to local and accredited social care providers to be subsidised, hence the lower rate fee. Charging is essential to make the funding go further and ensure people book on courses and turn up. An increase of 4.2% has been applied to these charges for 2022/23, in line with CPI inflation at October 2021.

The Department of Health requires Councils to work closely with its partners on joint training and to facilitate improved standards of care through training initiatives; therefore some joint training will have the same charges as the partners involved and will sit outside this charging policy.

| | | Fees and Charges 2021/22 | Proposed Fees and Charges 2022/23 |
|---|----------|-----------------------------|--------------------------------------|
| Adult and Children's | | | |
| Personal Assistants | Full Day | £45 | £47 |
| | Half Day | £27 | £28 |
| Private social Care and All Others | Full Day | £94 | £94 |
| | Half Day | £52 | £54 |
| Voluntary / Associated Social Care | Full Day | £52 | £54 |
| | Half Day | £27 | £28 |
| Corporate Courses | | | |
| Personal Assistants | Full Day | £45 | £47 |
| | Half Day | £27 | £28 |
| Private social Care and All Others | Full Day | £94 | £94 |
| | Half Day | £52 | £54 |
| Voluntary / Associated Social Care | Full Day | £94 | £94 |
| | Half Day | £52 | £54 |
| Foster Care Courses | | | |
| Personal Assistants | Full Day | £45 | £47 |
| | Half Day | £27 | £28 |
| Private social Care and All Others | Full Day | £94 | £94 |
| | Half Day | £52 | £54 |
| Voluntary / Associated Social Care | Full Day | £52 | £54 |
| | Half Day | £27 | £28 |
| Other Course for the Private, Voluntary and Independent Sector | | | |
| Associated Organisations | Full Day | £163 | £170 |
| Non Associated Organisations | Full Day | £422 | £422 |

3.5 Council Tax Fees

Fees relating to recovery of unpaid Council tax are set in consultation with the Ministry of Justice. No increase in fees is proposed for 2022/23.

| | Fees and Charges 2021/22 | Proposed Fees and Charges 2022/23 | |
|-------------------------------------|--|--|----|
| Summons cost | £57.50 | £57.50 | ** |
| Liability Order cost | £50.00 | £50.00 | ** |
| Penalty charge | £70.00 | £70.00 | * |
| Enforcement Agent compliance fee | £75.00 | £75.00 | * |
| Enforcement Agent visit fee | £235.00 + if debt is above £1,500 then 7.5% of the amount above £1,500 is added | £235.00 + if debt is above £1,500 then 7.5% of the amount above £1,500 is added | * |
| Committal fee | £330.00 | £330.00 | * |

* level of fees / charge set by government

** level set by Local Authority.