

# New Procurement Strategy 2023 – 2027

<b>Committee considering report:</b>	Executive
<b>Date of Committee:</b>	2 November 2023
<b>Portfolio Member:</b>	Councillor Jeff Brooks
<b>Date Portfolio Member agreed report:</b>	12 June 2023
<b>Report Author:</b>	Kate Pearson
<b>Forward Plan Ref:</b>	EX4408

## 1 Purpose of the Report

To provide an overview to allow approval of the updated Procurement Strategy.

## 2 Recommendation

To review and approve the updated Procurement Strategy.

## 3 Implications and Impact Assessment

Implication	Commentary
<b>Financial:</b>	Not applicable.
<b>Human Resource:</b>	Not applicable.
<b>Legal:</b>	Any procurement undertaken by the Council must comply with the Public Contracts Regulations 2015 (and when enacted the UK Procurement Act), any other applicable laws and the Council’s Constitution. The Council’s Legal team are heavily involved in any procurement activity with a contract spend of over £50,000, providing advice and guidance on compliance with both the law and the Council constitution. Officers from the Legal team sit on the Procurement Board and comment on all procurement reports.
<b>Risk Management:</b>	No risks identified.

<b>Property:</b>	Not applicable.			
<b>Policy:</b>	The Procurement Strategy supports the implementation of the Council's Constitution Part 8.			
	<b>Positive</b>	<b>Neutral</b>	<b>Negative</b>	<b>Commentary</b>
<b>Equalities Impact:</b>				
<b>A</b> Are there any aspects of the proposed decision, including how it is delivered or accessed, that could impact on inequality?		X		
<b>B</b> Will the proposed decision have an impact upon the lives of people with protected characteristics, including employees and service users?		X		
<b>Environmental Impact:</b>	X			Implementation of the social value strategy may have a positive environmental impact
<b>Health Impact:</b>		X		
<b>ICT Impact:</b>		X		
<b>Digital Services Impact:</b>		X		
<b>Council Strategy Priorities:</b>	X			The Procurement Strategy as a whole supports the delivery of the Council Strategy

<b>Core Business:</b>		X		
<b>Data Impact:</b>		X		
<b>Consultation and Engagement:</b>	The strategy has been presented at Procurement Board.			

## 4 Executive Summary

The current Procurement Strategy was designed to reflect the process of implementing Category Management within the Council. It expired at the end of 2022 and now needs to be updated to reflect the progress achieved and the changes within Commissioning and Procurement.

The new Procurement Strategy sets out how procurement will support the proposed new Council Strategy and, in turn, the delivery of departmental and service strategies.

Approval is sought on the basis that the new Council Strategy has been incorporated into the Procurement Strategy.

## 5 Supporting Information

The Procurement Strategy has been created to provide the framework and set out the way in which West Berkshire Council undertakes procurement. In addition, it provides an overview of our governance processes and a roadmap for the way our organisation intends to conduct its procurement activities.

The overarching procurement strategy sets out how category management is the default model for procurement within the council and provides the means to ensure good quality value for money procurement outcomes.

The strategy is outward facing to inform residents, businesses and interested shareholders about the way the Council undertakes procurement.

## 6 Other options considered

The Council could choose not to have a Procurement Strategy, however this would mean that residents, suppliers and interested parties would not have an understanding of how the Council conducts its procurement activities.

## 7 Conclusion

Approval is sought for the adoption of the Procurement Strategy.

## 8 Appendices

Appendix A – Procurement Strategy

**Subject to Call-In:** Yes:  No:

The item is due to be referred to Council for final approval

Delays in implementation could have serious financial implications for the Council

Delays in implementation could compromise the Council's position

Considered or reviewed by Overview and Scrutiny Management Committee or associated Task Groups within preceding six months

Item is Urgent Key Decision

Report is to note only

**Wards affected:** None specifically

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