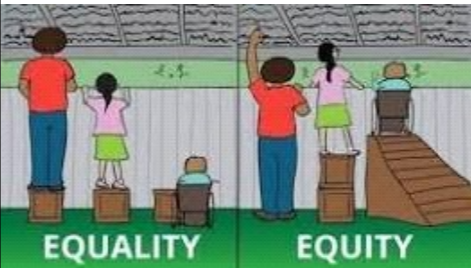


Actions arising from previous Meetings

Members are requested to consider the following list of actions and note the updates provided.

Ref No:	Date	Item/Action	Member/Officer	Comments/Update
89	07/03/2023	Libraries Review Consult with town / parish councils to understand what they wanted from the service	Felicity Harrison	In Progress - The libraries report did not go to Executive on 21 September 2023 as originally planned. Instead, the vision for libraries, based on the recommendations of the Libraries Review, was presented to Strategy Board on 9 November 2023. The review has been deferred until the new Libraries Manager is in post.
90	07/03/2023	Libraries Review Ensure that 'priorities', 'review recommendations' and 'opportunities for future investment are aligned and that targets are set	Felicity Harrison	
91	07/03/2023	Libraries Review Libraries report to be updated before submitting it to the Executive	Felicity Harrison	
112	11/10/2023	Thames Water and Environment Agency Set up a meeting with Councillor Stuart Gourley and council officers to discuss the London Road pumping station	Thames Water	In progress - Held initial meeting prior to Christmas, TW committed to come back before end of March to present firmer plans for London Road Pumping Station and Lower Way Sewage Treatment Works. They have now done this, albeit no firm plan was provided, but they have talked through the initial plan, and the various governance and business case processes it needs to go through to secure and ringfence funding for the upgrades required, subject to approval.
116	11/10/2023	Thames Water and Environment Agency Meet with the EA and West Berkshire Council to discuss the Northbrook in Newbury	Thames Water	In progress - Thames Water have supported with testing of the Northbrook. WBC have started an initial business case, and had initial conversations with the Environment Agency on potential funding opportunities for flood alleviation.
119	28/11/2023	Equality, Diversity and Inclusion Framework	Alex O'Connor	<p>Complete - The following definition has been provided: <i>"Equality means everyone is given the same resources or opportunities; Equity recognises that everyone is different and allocates the resources and opportunities needed to reach an equal outcome."</i></p> 
121	28/11/2023	Thames Water Update Circulate an update on Thames Water actions following the meeting.	Cllr Carolyne Culver	Complete - Verbal update provided at meeting on 25 April 2024.
		Scrutiny Commission Work Programme		Outstanding - The bus survey closed on 10 September 2023. Analysis of the results can be found in the 2023 Bus Service Improvement Plan:

Actions arising from previous Meetings

Members are requested to consider the following list of actions and note the updates provided.

Ref No:	Date	Item/Action	Member/Officer	Comments/Update
122	28/11/2023	Check if the Bus Survey results are available and when the Transport Advisory Group would be looking at the Bus Strategy.	Gordon Oliver	https://westberks.gov.uk/media/57563/Bus-Service-Improvement-Plan-2023/pdf/West_Berkshire_Council_Final_BSIP_2023_v.3.1.pdf?m=1718096310930 TAG was due to look at the Bus Strategy in July 2024, but the meeting has been postponed due to the election.
123	06/02/2024	Investment and Borrowing Strategy 2024/25 Correct the typo in Appendix C of the report (% to £)	Joseph Holmes	In Progress - To be amended for 2024/25.
127	06/02/2024	Revenue Budget 2024/25 Provide a briefing on adult social care cases	Paul Coe	In progress - this has been delayed because of the elections. This will be reprogrammed to fit around Member training.
128	06/02/2024	Revenue Budget 2024/25 Programme reviews of SEND services and the Adult Social Care Strategy.	Gordon Oliver	In progress - SEND Reviews are proposed for 2024/25. Scrutiny structures are currently being reviewed, but it is likely that responsibility for scrutiny of Adult Social Care will move to another committee.
129	06/02/2024	2023/24 Revenue Financial Performance Q3 Liaise with Catalin Bogos regarding comparator data for staff vacancy rates	Joseph Holmes	In progress - To be considered using information from the Local Government Association
130	06/02/2024	2023/24 Revenue Financial Performance Q3 Programme a report on the Transformation Programme in discussion with the Chairman and Gabrielle Mancini	Gordon Oliver	In progress - Scope of the report needs to be further defined before it can be programmed.
131	25/04/2024	Actions from Previous Minutes Scrutiny Commission to review the Section 19 report at the October meeting.	Jon Winstanley	In Progress - Awaiting draft report from WSP.
132	25/04/2024	Actions from Previous Minutes Officers to prepare a report similar to that produced following scrutiny of the 2014 flooding response in order to provide reassurance that the Council was joined-up when it came to: a) its flood and water management related strategies; b) the various council teams that responded to such emergencies; and c) communication between authorities.	Carolyn Richardson	Awaiting response - this action was originally allocated to Jon Winstanley, but it has now been confirmed that Carolyn Richardson would be the officer to lead this piece of work.
133	25/04/2024	Actions from Previous Minutes For officers to consider how we might work more effectively with Thames Water and the Environment Agency on information/education campaigns.	Jon Winstanley	Complete - To be progressed through the Flood Forums

Actions arising from previous Meetings

Members are requested to consider the following list of actions and note the updates provided.

Ref No:	Date	Item/Action	Member/Officer	Comments/Update
134	25/04/2024	Actions from Previous Minutes For officers to provide an update about take-up of flood grants at the October meeting of the Scrutiny Commission	Jon Winstanley	In progress - will be reported to the October meeting
135	25/04/2024	Actions from Previous Minutes Pumping of groundwater and cellar water and the need for a long-term solution to be discussed at the October meeting of Scrutiny Commission.	Thames Water	Will be discussed at the October meeting
136	25/04/2024	Actions from Previous Minutes For Scrutiny Commission to consider how lessons learned were being captured and how these could be used to inform Environment Agency decisions about future flood alleviation schemes.	Environment Agency	Will be discussed at the October meeting
137	25/04/2024	Actions from Previous Minutes Chairman of Scrutiny Commission to write to the Flood Forums and Sewage Groups to thank them for giving their time to gather data and evidence, advise and support residents, and challenge the authorities about what action they were taking.	Cllr Carlyne Culver	Complete - This was actioned shortly after the meeting.
138	25/04/2024	Actions from Previous Minutes Seek clarity at the October meeting of Scrutiny Commission that the WBC Section 19 report and any other relevant documentation and evidence gathered this winter/spring will be used to inform revisions to the GISMP documents.	Cllr Carlyne Culver	Will be discussed at the October meeting
139	25/04/2024	Actions from Previous Minutes At October Scrutiny, ask Thames Water how they log calls, ask why people were told they were the only ones affected, check that the automatic reply email system has been rectified, and ask why people have been told there was no evidence when there clearly was.	Cllr Carlyne Culver	Will be discussed at the October meeting
140	25/04/2024	Actions from Previous Minutes Establish who was responsible for clean-up	Jon Winstanley	Complete - Thames Water responsible for clean-up of sewer flooding. Relevant landowners are responsible for clean-up for other types of flooding.

Actions arising from previous Meetings

Members are requested to consider the following list of actions and note the updates provided.

Ref No:	Date	Item/Action	Member/Officer	Comments/Update
141	25/04/2024	<p align="center">Actions from Previous Minutes</p> <p>Scrutiny Commission to be updated about progress with Councillor Gourley's motion that was passed at March Council.</p>	Cllr Stuart Gourley	<p>In progress - Letters to DEFRA ministers all sent - no response received. Letter to TW CEO sent - reponse received and meeting arranged to discuss the longer term, and the strategic plans TW have to improve the situation.</p> <p>We are keeping the pressure on for proper long-term solutions from Thames Water and partnering where required on key infrastructure project develeopment.</p> <p>TW and WBC are still in contact with current ongoing issues where they remain and ensuring TW manging the real time impact of this.</p>
142	25/04/2024	<p align="center">Actions from Previous Minutes</p> <p>Officers to provide a response to Steve Masters' request for West Berkshire Council to issue an abatement order to Thames Water</p>	Clare Lawrence	<p>Complete - A response has been provided to Steve Masters.</p>
143	25/04/2024	<p align="center">Actions from Previous Minutes</p> <p>Seek an update from Councillor Gourley about whether action would be taken following the results of the Northbrook tests.</p>	Cllr Stuart Gourley	<p>In progress - Following a walkover of the Northbrook with the EA and Flood Forum members it was discussed about whether further testing was needed to determine pollutants. EA recommendation was not, as they belive in their expereince that its consistent with watercourses where surface water is drained to.</p> <p>There is small scale work planned on some areas of the Northbrook catchment to promote more sustainable drainage solutions.</p> <p>Further options are being investigated.</p>
144	25/04/2024	<p align="center">Actions from Previous Minutes</p> <p>Councillor Stuart Gourley to share contact details for Tess Fayers at Thames Water.</p>	Cllr Stuart Gourley	<p>Complete</p>
145	25/04/2024	<p align="center">Environment Strategy Operational Review</p> <p>Arrange a Town and Parish Climate Forum focused on biodiversity.</p>	Jenny Graham	<p>In progress - A presentation and discussion on biodiversity has been added to the Forward Plan for the Town and Parish Council Climate Forum on 6th November 2024. Prior to this updates will be provided on a regular basis to the group as usual in relation to the Local Nature Recovery Strategy and how they can engage.</p>
146	25/04/2024	<p align="center">Forward Plan 1 May to 31 August 2024</p> <p>Confirm why the CIL report was not due until May 2025.</p>	Clare Lawrence	<p>Awaiting response</p>
147	25/04/2024	<p align="center">Forward Plan 1 May to 31 August 2024</p> <p>Confirm Planning Advisory Group's role in reviewing the CIL report.</p>	Clare Lawrence	<p>Awaiting response</p>

Actions arising from previous Meetings

Members are requested to consider the following list of actions and note the updates provided.

Ref No:	Date	Item/Action	Member/Officer	Comments/Update
148	25/04/2024	Forward Plan 1 May to 31 August 2024 Provide further details about the scope of the Market Failure Policy.	Karen Felgate	Complete - The 'Market Failure Policy' sets out the roles and responsibilities of West Berkshire Council in the event of care market failure in an Adult Social Care service. The policy has since been renamed as the 'Care Market Failure Plan'.
149	25/04/2024	Forward Plan 1 May to 31 August 2024 Provide further details about the scope of the Care Experienced as a Protected Characteristics report.	Rebecca Wilshire	Complete - A report requesting that Care Experienced be seen as a Protected Characteristic was taken to Executive following a Motion made at Full Council and was subsequently approved. Therefore, West Berkshire joins a number of local authorities that consider Care Experienced as a Protected Characteristic, affording them the same protections and rights as other groups who are considered to have a protected characteristic under the Equalities Act 2010.
150	25/04/2024	Forward Plan 1 May to 31 August 2024 Address concerns about missing/outdated information on the Forward Plan	Sadie Owen	In progress - highlighted errors 17 June.
151	25/04/2024	Scrutiny Commission Work Programme Rearrange the May meeting for June and advise officers.	Gordon Oliver	Complete - Meeting slipped to 17 July because of the elections.
152	25/04/2024	Scrutiny Commission Work Programme Invite Thames Water and Environment Agency to the October meeting	Gordon Oliver	In progress - awaiting confirmation from Thames Water.

Last updated: 9 July 2024