

**Actions arising from previous Meetings**

Members are requested to consider the following list of actions and note the updates provided.

Ref	Date	Item/Action	Member/Officer	Status	Comments/Update
89	07/03/2023	<b>Libraries Review</b> Consult with town / parish councils to understand what they wanted from the service	Felicity Harrison	In progress	Elizabeth Beverley has now been appointed as Libraries Manager and work is now progressing on the libraries report and associated strategy.  Cllr Culver is in discussion with the Executive Portfolio Holder regarding the optimum time for scrutiny of the Libraries Service.
90	07/03/2023	<b>Libraries Review</b> Ensure that 'priorities', 'review recommendations' and 'opportunities for future investment are aligned and that targets are set	Felicity Harrison		
91	07/03/2023	<b>Libraries Review</b> Libraries report to be updated before submitting it to the Executive	Felicity Harrison		
116	11/10/2023	<b>Thames Water and Environment Agency</b> Meet with the EA and West Berkshire Council to discuss the Northbrook in Newbury	Thames Water	In progress	(Links to Action #143) Thames Water have supported with testing of the Northbrook. WBC have started an initial business case, and had initial conversations with the Environment Agency on potential funding opportunities for flood alleviation. The business case is being finalised, but will be managed in line with the emerging draft Section 19 report after the January 2024 district-wide flooding. This will require EA funding. (Also, see Thames Water Q&A #35)
141	25/04/2024	<b>Actions from Previous Minutes</b> Scrutiny Commission to be updated about progress with Councillor Gourley's motion that was passed at March Council.	Cllr Stuart Gourley	In progress	Meetings are continuing in collaborative fashion.
143	25/04/2024	<b>Actions from Previous Minutes</b> Seek an update from Councillor Gourley about whether action would be taken following the results of the Northbrook tests.	Cllr Stuart Gourley	In progress	(Links to Action #116) The Environment Officer who joined us on the site visit, has requested a water quality monitoring device to be deployed along the Northbrook. We have a limited number of these devices available and for obvious reasons, they are all currently deployed at sewage treatment works across the Thames catchment. He has also had to focus his time on inspection visits to treatment works but did say he would repeat the request with the officers who manage this equipment, in case one can be made available but we cannot promise this will happen, nor say when this may be possible. Cllr Gourley is continuing to chase the EA for answers on this issue.
156	17/07/2024	<b>Waste Strategy</b> Undertake benchmarking with other local authorities to check the link between affluence and waste volume.	Daniel Warne	In progress	Assigned to officer for action when 2023/24 data is issued by DEFRA. This is still awaited.

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157	17/07/2024	<b>Waste Strategy</b> Consider how measurement and reporting of community litter-picking could be improved, and consider increased provision of community litter-picking kits as part of the Waste Strategy	Daniel Warne	In progress	Consideration is being given to how this can be achieved, ready to implement as part of the Waste Management Strategy. This is currently on the Executive Forward Plan for 3 April 2025.
163	17/07/2024	<b>2023/24 Performance Report Year End</b> Chairman of Scrutiny Commission to discuss issues relating to Housing First and empty homes with the relevant Executive Portfolio Holder.	Cllr Carlyne Culver	In Progress	Cllr Culver has discussed housing issues with the Executive Portfolio Holder for Planning and Housing and the Chair of Health and Wellbeing Board. A report on Housing and Health was considered by the Health and Wellbeing Board on 5 December and a further report on the implications of the Renters Reform Bill is due to be considered at the next meeting on 6 March. The next steps will be agreed subject to the content of this report and any recommendations from the Health and Wellbeing Board
178	21/09/2024	<b>SEND High Needs Block and Delivering Better Value</b> Bring the performance dashboard to a future Scrutiny Commission meeting	AnnMarie Dodds	In progress	These items have been delayed to the July 2025 meeting due to Ofsted inspections, so any further action should be taken following a decision about whether scrutiny is to be restructured, which is anticipated in May.
180	21/09/2024	<b>SEND High Needs Block and Delivering Better Value</b> DfE Regional Director to be invited to the Scrutiny Commission meeting on 13 March 2025.	Cllr Carlyne Culver	In progress	
200	17/10/2024	<b>Thames Water and Environment Agency</b> Review flooding Q&As on the Council's Website	Jon Winstanley / Carolyn Richardson	Complete	The website updates are substantially complete. Further updates will be carried out throughout the year.
201	17/10/2024	<b>Thames Water and Environment Agency</b> Draft a letter to the Ministry of Housing, Communities and Local Government in consultation with Councillor Stuart Gourley to lobby for water companies to be made statutory consultees for major planning applications.	Jon Winstanley	In progress	In progress.
212	26/11/2024	<b>Response to Faraday Road Football Ground queries</b> Provide details of the project plan and objectives for Faraday Road.	Cllr Nigel Foot	In progress	A draft has been provided. Cllr Foot to clarify some details and provide a further update.
214	26/11/2024	<b>Early Intervention and Family Help</b> Timetable a future scrutiny review of youth services.	Rebecca Wilshire / Karen Attala	In progress	These reviews will be considered/programmed once the revised scrutiny structure is in place.
215	26/11/2024	<b>Early Intervention and Family Help</b> Timetable a future scrutiny review of wraparound care	Neil Goddard	In progress	

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218	26/11/2024	<b>Task and Finish Group Updates</b> Officers to provide a list of recently completed projects.	Gordon Oliver	In progress	The Programme Office has been asked for a list of projects.
219	26/11/2024	<b>Health Scrutiny Committee Update</b> Scrutiny Commission Members to see the report ahead of the Council meeting.	Gordon Oliver	In progress	A wider review of the Council's Scrutiny Model is currently underway.
221	26/11/2024	<b>Scrutiny Commission Work Programme</b> Liaise with the Executive Portfolio Holder: Planning and Housing regarding the timing of proposed housing reports	Cllr Carolyne Culver	In Progress	The Scrutiny Commission Chairman is in dialogue with the Executive Portfolio Holder regarding the timing of future reports.
222	11/02/2025	<b>Actions from previous Minutes</b> SEND High Needs Block report to include commentary on the effectiveness of the DBV appointments	AnnMarie Dodds/ Neil Goddard	In Progress	This review will be considered/programmed once the revised scrutiny structure is in place.
223	11/02/2025	<b>Actions from previous Minutes</b> Follow up with Thames Water regarding Thatcham Sewage Works.	Cllr Carolyne Culver	In progress	Councillor Culver has contacted Denise Kinsella and awaits a response.
224	11/02/2025	<b>Actions from previous Minutes</b> Seek further details about the duration of the library sessions and the process for booking appointments.	Gordon Oliver	In progress	All early help provision and family hubs will start to be reviewed to explore how best this supports families aligned with the new Family Help Reforms. During April, May and June there will a period transformation, development which will include co-production and co design with professionals and families, this will enable us to fully explore what EH services needs to look like further.
225	11/02/2025	<b>Revenue Budget 2025/26</b> Provide assurance around the future of the family hubs	AnnMarie Dodd/ Rebecca Wilshire	In progress	
226	11/02/2025	<b>Appointment of Task and Finish Groups</b> Seek additional members from the Conservative and the Minority Group.	Cllr Carolyne Culver	In progress	
227	11/02/2025	<b>Executive Forward Plan January to April 2025</b> Liaise with the Executive Director – Children's Services regarding timings for her reports, taking account of data releases for primary and secondary schools	Cllr Carolyne Culver	In progress	Councillor Culver will speak to the Executive Director – Children's Services when the Ofsted inspections are completed, but decisions about scheduling ought to be taken following a decision about whether scrutiny is to be restructured, which is anticipated in May.
228	11/02/2025	<b>Executive Forward Plan January to April 2025</b> Liaise with the Waste Manager regarding bringing the Waste Strategy to the next meeting.	Gordon Oliver	Complete	

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229	11/02/2025	<b>Scrutiny Commission Work Programme</b> Discuss with Councillor Gourley whether headteachers could make representations to TAG re school streets.	Cllr Carolyne Culver	In progress	Councillor Gourley says it might be possible to organise a separate meeting of TAG, to which school representatives could be invited. He will keep in touch with Councillor Amirtharaj about this

Last updated:3 March 2025