

Actions arising from last OSMC Meeting

The OSMC is requested to consider the following list of actions and note the updates provided.

Ref No:	Date	Item/Action	Member/Officer	Comments/Update
39	20/04/2021	Covid-19 Income Risks Provide further detail on calculations for forecast car park income losses.	Jon Winstanley	Completed - At the meeting on 6 July, it was reported that forecasts were taken as an estimated percentage reduction across the board. This was reflective of the consistent reduction in use across the Council's car parks during the pandemic. Further detail was requested, which has now been provided (see attached spreadsheet).
40	20/04/2021	Leisure Strategy Task and Finish Group Chairman to confirm the fourth member of the Leisure Strategy Task and Finish Group.	Cllr Alan Law	Completed - A standing item will be added to OSMC agendas to allow nominations for changes to memberships of Task and Finish Groups. At the meeting on 6 July 2021, OSMC agreed that Tim Metcalfe would be the fourth member of the Leisure Strategy Task and Finish Group.
43	20/04/2021	Revenue Financial Performance Report - Quarter 3 of 2021/22 The Chairman and Vice Chairman to review future meeting dates to better align with Executive meetings.	Cllrs Alan Law and Lee Dillon	Outstanding - It was proposed to have OSMC meetings two days before Executive from September 2021. However, it has since been confirmed that if OSMC is to see reports before Executive, then there must a gap of two weeks between meetings to allow for draft minutes of the OSMC meeting to be prepared and then circulated to the Executive a week before the meeting. This means that the Quarterly Performance and Financial Reports cannot be considered at OSMC on 31 August and dates of future meetings will need to be reviewed to accommodate the above timescales..
44	06/07/2021	Task and Finish Group Updates Circulate the notes from the informal meeting of the Leisure Strategy Task Group.	Gordon Oliver	Closed - Sections 6.2.2 and 6.2.3 of the Council's Constitution stipulate which meetings are of public record. Since this was an informal / internal meeting rather than a formal meeting of the Task Group, it is not liable for disclosure.
45	06/07/2021	West Berkshire Council Forward Plan 6 July to 31 October 2021 Investigate the reasons for differences between the forward plans published online and in the agenda papers.	Nick Carter	Closed. The issue related to the Local Plan, which was shown in the Forward Plan as going to Council on 8 July, but by the time of the meeting it had been agreed that this would slip to a later meeting. The version of the Forward Plan in the OSMC agenda papers has been checked against that published on the website, and it is confirmed that they are the same. Unfortunately, due to unforeseen changes in circumstances, there may sometimes be a decision to change the timing of a report shortly after the Forward Plan is published, which would mean that the published version is then out of date.

46	06/07/2021	<p>West Berkshire Council Forward Plan 6 July to 31 October 2021</p> <p>Investigate whether individual decision ID4114 relating to the Flood Risk Management Strategy should be subject to public consultation</p>	Gordon Oliver	<p>Closed: It is confirmed that the decision has not been taken on the Local Flood Risk Management Strategy. The Highways and Transport Service has been made aware of the relevant provisions in the legislation and guidance around consultation and will continue to assist in that process. This will ensure that there is wider consultation on the Strategy prior to the decision being taken.</p>
47	06/07/2021	<p>OSMC Work Programme</p> <p>Cllr Steve Masters to set out a proposed amendment to the Thames Water item in an email to the OSMC Chairman.</p>	Cllr Steve Masters	<p>Outstanding</p>
48	06/07/2021	<p>OSMC Work Programme</p> <p>Cllr Lee Dillon to set out a proposal for an additional items on the Council's telephone system to the OSMC Chairman.</p>	Cllr Lee Dillon	<p>Outstanding</p>

Last updated: 09 August 2021